

OAK CREEK BOARD OF TRUSTEES
JANUARY 22, 2026
REGULAR BOARD MEETING
AGENDA
6:00 P.M.

January 22, 2026
STATE OF COLORADO
COUNTY OF ROUTT

To the Board of Trustees of the Town of Oak Creek and to all Other Persons to whom it may concern:

Notice is hereby given that a **Regular Meeting** of the Board of Trustees, Town of Oak Creek, Routt County, Colorado, will be held on Thursday, January 22, 2026 beginning at 6:00 p.m. in the Hearing Room, Town of Oak Creek Offices, 129 Nancy Crawford Blvd., Oak Creek, Colorado. The Board of Trustees will be attending either in person or via web based meeting through Zoom (zoom.us). **Agenda is subject to change up to 24 hours before scheduled hearings.** The public is invited to attend/participate via Zoom or Facebook Live. The Facebook Live event will be broadcast through the Town of Oak Creek's Facebook page.

Join Zoom Meeting

<https://us02web.zoom.us/j/81449378638>

Meeting ID: 814 4937 8638

One tap mobile (for call in meeting): +1-669-900-6833

1. CALL TO ORDER:

- A. Roll Call
- B. Pledge of Allegiance

2. APPROVAL OF AGENDA

3. AUDIENCE PARTICIPATION:

(This section of the agenda is set aside for questions or comments by the public, regarding issues other than agenda items. Please limit comments to three minutes. The Board of Trustees will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Board of Trustees concerning any agenda item will be given the opportunity to speak for three minutes at the scheduled time for that item.)

4. CONSENT AGENDA

5. UPDATES ON THE SOUTH ROUTT COMMUNITY CENTER FROM ANGELICA SALINAS

Angelica Salinas, Board of County Commissioners, will update the Board of Trustees on matters regarding the South Routt Community Center.

6. PRESENTATION BY JACOB GONELLI, RECREATION DIRECTOR FOR THE CITY OF STEAMBOAT SPRINGS, ON THE TOWN CHALLENGE MOUNTAIN BIKE RACE SERIES AND THE POSSIBILITY OF HOLDING A RACE IN OAK CREEK'S MOUNTAIN PARK IN 2026

Jacob Gonelli will discuss the Town Challenge Mountain Bike Race Series and the possibility of holding a start of season race in Oak Creek's Mountain Park.

7. CONSIDERATION AND POSSIBLE APPROVAL OF A CONTRACT FOR PROFESSIONAL SERVICES WITH PROFESSIONAL MANAGEMENT SYSTEMS, D.B.A PROFESSIONAL MANAGEMENT SOLUTIONS, TO PROVIDE PROFESSIONAL ACCOUNTING SERVICES TO THE TOWN OF OAK CREEK

Consideration and possible approval an agreement for professional accounting services for the Town of Oak Creek.

8. DISCUSSION REGARDING APPLICATION TO COLORADO PARKS AND WILDLIFE FOR FUNDING TO ACQUIRE BEAR-RESISTANT RESIDENTIAL TRASH CONTAINERS FOR OAK CREEK RESIDENTS

Discussion regarding ownership of bear-resistant trash containers acquired with funding from a grant from Colorado Parks and Wildlife.

9. DISCUSSION REGARDING SNOW REMOVAL IN THE PARKING LOT BETWEEN THE OAK CREEK PUBLIC LIBRARY (117 E. MAIN STREET) AND SWEET PINE CAFE

Discussion regarding winter maintenance of the parking lot for the Oak Creek Public Library.

10. CONSIDERATION AND POSSIBLE APPROVAL OF TOWN OF OAK CREEK RESOLUTION NO. 2026-003, "A RESOLUTION OF THE TOWN OF OAK CREEK, COLORADO GRANTING CONDITIONAL APPROVAL OF AN APPLICATION FOR A LAND USE CHANGE OF MAJOR IMPACT, CONCEPTUAL SUBDIVISION PLAN FOR LOT 15, SIERRA VIEW SUBDIVISION"

Public Hearing, review and consideration of an application for a Land Use Change of Major Impact from Cassiopeia Properties, specifically a conceptual subdivision plan dividing Lot 15, Sierra View Subdivision into eight (8) lots to accommodate the construction of four (4) previously approved duplex structures.

11. DISCUSSION REGARDING PROPOSED CHANGES TO TITLE 8 (HEALTH AND SAFETY) OF THE TOWN OF OAK CREEK MUNICIPAL CODE

Discussion regarding proposed changes to the procedures for code enforcement and the abatement of nuisances.

12. CONSIDERATION AND POSSIBLE APPROVAL OF TOWN OF OAK CREEK RESOLUTION NO. 2026-004, "A RESOLUTION OF THE TOWN OF OAK CREEK COMMITTING TO A LOCAL MATCH FOR A LOCAL MMOF PROJECT APPLICATION REQUESTING FUNDS TO COMPLETE A PLANNING STUDY TO LOCATE A MULTI-MODAL TRANSIT FACILITY

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Discussion regarding commitment to a local match of \$38,265 as part of a request for \$114,795 from the Colorado Department of Transportation MMOF Grant Program for funding to conduct a planning study to locate a multi-modal transportation facility that will accommodate both Mountain Rail and the RTA.

13. CONSIDERATION AND POSSIBLE APPROVAL OF A PROPOSAL FROM JK ENERGY CONSULTING TO CONDUCT A RATE STUDY FOR THE TOWN'S WATER, SEWER AND ELECTRIC UTILITIES

Discussion regarding the possible approval of a rate study proposal.

14. CONSIDERATION AND POSSIBLE APPROVAL OF AN ENGAGEMENT LETTER WITH MAYBERRY AND COMPANY, LLC TO CONDUCT THE 2025 FINANCIAL AUDIT FOR THE TOWN OF OAK CREEK

Consideration and possible approval of an engagement letter for professional accounting services related to the 2025 financial audit for the Town of Oak Creek.

15. CONSIDERATION AND POSSIBLE APPROVAL OF THE PURCHASE OF CIVIC PLUS SOFTWARE TO STREAMLINE THE PRODUCTION OF AGENDAS, BOARD PACKETS AND MINUTES THAT ALSO INTEGRATES SEAMLESSLY WITH THE TOWN WEBSITE

Consideration and possible approval of the purchase of productivity software for the Town.

16. DISCUSSION REGARDING APPLICATION TO THE DOLA EIAF GRANT PROGRAM IN FEBRUARY 2026

Discussion regarding the selection of a project for the 2026 DOLA EIAF Grant Program.

17. CONSIDERATION AND POSSIBLE APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT ESTABLISHING THE SOUTH ROUTT HOUSING AUTHORITY

18. STAFF & BOARD MEMBER REPORTS

19. ADJOURNMENT

Notice: Three or more members of the Town Board may be meeting informally at Franciosi Brothers or The Oak Creek Tavern following the regularly scheduled Board Meeting. Members of the public are welcome.

Please Note: All programs, services and activities of the Town of Oak Creek are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call our office at (970) 736-2422 or TDD access through RelayColorado by dialing 7-1-1 to coordinate your needs. Please notify us of your request as soon as possible to allow us time to meet your request. **This institution is an equal opportunity provider and employer.**