

**OAK CREEK BOARD OF TRUSTEES  
NOVEMBER 13, 2025  
REGULAR BOARD MEETING  
AGENDA  
6:00 P.M.**

November 13, 2025  
STATE OF COLORADO  
COUNTY OF ROUTT

To the Board of Trustees of the Town of Oak Creek and to all Other Persons to whom it may concern:

Notice is hereby given that a **Regular Meeting** of the Board of Trustees, Town of Oak Creek, Routt County, Colorado, will be held on Thursday, November 13, 2025 beginning at 6:00 p.m. in the Hearing Room, Town of Oak Creek Offices, 129 Nancy Crawford Blvd., Oak Creek, Colorado. The Board of Trustees will be attending either in person or via web based meeting through Zoom (zoom.us).

**Agenda is subject to change up to 24 hours before scheduled hearings.** The public is invited to attend/participate via Zoom or Facebook Live. The Facebook Live event will be broadcast through the Town of Oak Creek's Facebook page.

Join Zoom Meeting

<https://us02web.zoom.us/j/81449378638>

Meeting ID: 814 4937 8638

One tap mobile (for call in meeting): +1-669-900-6833

**1. CALL TO ORDER:**

- A. Roll Call
- B. Pledge of Allegiance

**2. AUDIENCE PARTICIPATION:**

(This section of the agenda is set aside for questions or comments by the public, regarding issues other than agenda items. Please limit comments to three minutes. The Board of Trustees will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Board of Trustees concerning any agenda item will be given the opportunity to speak for three minutes at the scheduled time for that item.)

**3. CONSENT AGENDA:**

- A. Approval of November 6, 2025 Regular Meeting Minutes
- B. Approval of a Retail Liquor License Renewal for Dueling D's BBQ and Grill LLC at 116 E Main Street, Oak Creek, CO
- C. Approval of the Financials and Payment Approval Report for October 2025
- D. Approval of Lease Amendment between Rossi Ranches LLLP and the Town of Oak Creek related to the renewal of the Term of the Lease from December 1, 2025 to March 31, 2026 for use of property commonly known as Rossi Meadow

**4. PRESENTATION BY THE ROUTT COUNTY CLIMATE ACTION PLAN COLLABORATIVE – CAP COLLABORATIVE UPDATE**

**5. CLAIRE SCANLON & MARCUS KYTE – LAND USE CHANGE OF MINOR IMPACT – CONSTRUCTION OF ACCESSORY DWELLING UNIT CLOSER TO LOT LINE – 333 E FIRST STREET:**

Public Hearing, review and consideration of an application for a Land Use Change of Minor Impact for the construction of a 480 sq. ft. detached accessory dwelling unit closer to lot line than allowed by the setback requirements, 333 E First Street, in Performance District 2.

**6. WORK SESSION – CONSIDERATION OF THE 2026 TOWN OF OAK CREEK CAPITAL IMPROVEMENT PLAN**

**7. WORK SESSION – DISCUSSION REGARDING THE DRAFT FY 2026 ANNUAL BUDGET FOR THE TOWN OF OAK CREEK**

**8. CONSIDERATION FOR REQUEST OF A PAYMENT EXTENTION BY CCC MANAGEMENT, LLC**

**9. STAFF & BOARD MEMBER REPORTS**

**10. ADJOURNMENT**

**Notice:** Three or more members of the Town Board may be meeting informally at the Colorado Bar or The Oak Creek Tavern following the regularly scheduled Board Meeting. Members of the public are welcomed.

**Please Note:** All programs, services and activities of the Town of Oak Creek are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call our office at (970) 736-2422 or TDD access through RelayColorado by dialing 7-1-1 to coordinate your needs. Please notify us of your request as soon as possible to allow us time to meet your request. **This institution is an equal opportunity provider and employer.**