

**OAK CREEK BOARD OF TRUSTEES
SEPTEMBER 18, 2025
REGULAR BOARD MEETING
AGENDA
6:00 P.M.**

September 15, 2025
STATE OF COLORADO
COUNTY OF ROUTT

To the Board of Trustees of the Town of Oak Creek and to all Other Persons to whom it may concern:

Notice is hereby given that a **Regular Meeting** of the Board of Trustees, Town of Oak Creek, Routt County, Colorado, will be held on Thursday, August 28, 2025 beginning at 6:00 p.m. in the Hearing Room, Town of Oak Creek Offices, 129 Nancy Crawford Blvd., Oak Creek, Colorado. The Board of Trustees will be attending either in person or via web-based meeting through Zoom (zoom.us). **Agenda is subject to change up to 24 hours before scheduled hearings.** The public is invited to attend/participate via Zoom or Facebook Live. The Facebook Live event will be broadcast through the Town of Oak Creek's Facebook page.

Join Zoom Meeting

<https://us02web.zoom.us/j/81449378638>

Meeting ID: 814 4937 8638

One tap mobile (for call in meeting): +1-669-900-6833

1. CALL TO ORDER (5 Minutes):

- A. Roll Call
- B. Pledge of Allegiance

2. APPROVAL OF AGENDA (5 Minutes):

3. AUDIENCE PARTICIPATION (5 Minutes):

(This section of the agenda is set aside for questions or comments by the public, regarding issues other than agenda items. Please limit comments to three minutes. The Board of Trustees will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Board of Trustees concerning any agenda item will be given the opportunity to speak for three minutes at the scheduled time for that item.)

4. CONSENT AGENDA (5 Minutes):

- A. Approval of July 10, 2025, July 24, 2025, August 14, 2025 and August 28, 2025 Regular Meeting Minutes;
- B. August 2025 Financial Report;
- C. August 2025 Payment Approval Report;
- D. Approval of a Retail Liquor License Renewal Application for Spiro's Liquor Inc., dba Spiro's Liquor, at 107 W Main Street.

5. PRESENTATION BY MAYBERRY AND COMPANY, LLC ON THE 2024 AUDITED FINANCIAL STATEMENTS FOR THE TOWN OF OAK CREEK (30 Minutes):

Presentation by the Town's auditor, Mayberry and Company, LLC, on the draft 2024 audited financial statements for the Town of Oak Creek.

6. CONSIDERATION AND POSSIBLE APPROVAL OF CONSTRUCTION CONTRACT BETWEEN THE TOWN OF OAK CREEK, COLORADO AND P&A PUMP INSTALL AND REPAIR LLC FOR RESIDENTIAL WATER METER INSTALLATION AND WASTEWATER TREATMENT PLANT FLOW MODIFICATION (20 Minutes):

Consideration and possible approval of an agreement with P&A Pump Install and Repair LLC to install approximately 50 residential water meters for residences that are currently unmetred and to make flow modifications at the wastewater treatment plant.

7. WORK SESSION – DISCUSSION REGARDING A MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF OAK CREEK, COLORADO AND THE OAK CREEK HOCKEY ASSOCIATION TO OVERSEE MAINTENANCE, RINK OPERATIONS, SCHEDULING AND MANAGEMENT OF THE OAK CREEK ICE RINK AND WARMING HUT (20 Minutes)

8. WORK SESSION – DISCUSSION REGARDING THE TOWN OF OAK CREEK SNOW REMOVAL PLAN FOR 2025-2026 (20 Minutes)

9. WORK SESSION – PRELIMINARY DISCUSSION REGARDING THE TOWN OF OAK CREEK CAPITAL IMPROVEMENT PROJECTS FOR FY 2026 (20 Minutes)

10. WORK SESSION – PRELIMINARY DISCUSSION REGARDING THE TOWN OF OAK CREEK FY 2026 BUDGET (30 Minutes)

11. WORK SESSION – DISCUSSION REGARDING TOPICS FOR THE JOINT MEETING BETWEEN THE TOWN OF OAK CREEK BOARD OF TRUSTEES AND THE ROUTT COUNTY BOARD OF COMMISSIONERS ON 9/25/2025 (20 Minutes)

12. STAFF & BOARD MEMBER REPORTS (10 Minutes)

13. EXECUTIVE SESSION

- A. Discussion of the format of the three (3) and six (6) month review of the Town Administrator under C.R.S. Section 24-6-402(4)(f)(l) and not involving any specific employees who have requested discussion of the matter in open session.

14. ADJOURNMENT

Notice: Three or more members of the Town Board may be meeting informally at the Franciosi's or The Oak Creek Tavern following the regularly scheduled Board Meeting. Members of the public are welcomed.

Please Note: All programs, services and activities of the Town of Oak Creek are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call our office at (970) 736-2422 or TDD access through RelayColorado by dialing 7-1-1 to coordinate your needs. Please notify us of your request as soon as possible to allow us time to meet your request. **This institution is an equal opportunity provider and employer.**