

**OAK CREEK BOARD OF TRUSTEES
JULY 24, 2025
REGULAR BOARD MEETING
AGENDA
6:00 P.M.**

July 18, 2025
STATE OF COLORADO
COUNTY OF ROUTT

To the Board of Trustees of the Town of Oak Creek and to all Other Persons to whom it may concern:

Notice is hereby given that a **Regular Meeting** of the Board of Trustees, Town of Oak Creek, Routt County, Colorado, will be held on Thursday, July 24, 2025 beginning at 6:00 p.m. in the Hearing Room, Town of Oak Creek Offices, 129 Nancy Crawford Blvd., Oak Creek, Colorado. The Board of Trustees will be attending either in person or via web based meeting through Zoom (zoom.us). **Agenda is subject to change up to 24 hours before scheduled hearings.** The public is invited to attend/participate via Zoom or Facebook Live. The Facebook Live event will be broadcast through the Town of Oak Creek's Facebook page.

Join Zoom Meeting

<https://us02web.zoom.us/j/81449378638>

Meeting ID: 814 4937 8638

One tap mobile (for call in meeting): +1-669-900-6833

1. CALL TO ORDER (5 Minutes):

- A. Roll Call
- B. Pledge of Allegiance

2. AUDIENCE PARTICIPATION (5 Minutes):

(This section of the agenda is set aside for questions or comments by the public, regarding issues other than agenda items. Please limit comments to three minutes. The Board of Trustees will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Board of Trustees concerning any agenda item will be given the opportunity to speak for three minutes at the scheduled time for that item.)

3. CONSENT AGENDA (5 Minutes):

- A. Approval of June, 2025 Financials.

4. REVIEW AND DISCUSSION OF COMPREHENSIVE PLAN WORKING DRAFT DOCUMENTS (JOINT DISCUSSION WITH THE BOARD OF TRUSTEES AND THE PLANNING COMMISSION) (60 Minutes)

- A. Overview of process and work completed.
- B. Plan Outline
- C. Chapter 3 – Community Vision and Goals.
- D. Chapter 4 – Land Use & Sustainable Growth.
- E. Chapter 5 – Housing.
- F. Maps.
- G. Economic Development Goals and Priorities.
- H. Summary of Potential Catalyst Sites.
- I. Town Parcel Characteristics.
- J. Next steps.

5. CONSIDERATION AND POSSIBLE APPROVAL OF A NOTICE OF INTENT TO PARTICIPATE IN COORDINATED ELECTION (5 Minutes)

Consideration and possible approval of a notice of intent from the Town of Oak Creek to the Routt County Clerk specifying that the Town of Oak Creek intends to participate in a coordinated election pertaining to the establishment of the Yampa Valley Regional Transportation Authority, and authorization for the Town Administrator to sign the notice.

6. CONSIDERATION AND POSSIBLE APPROVAL OF A REVOCABLE PERMIT TO PLACE A RETRACTABLE AWNING OVER THE FRONT ENTRANCE TO 101 MOFFAT AVE, UNIT 105, WHICH WILL EXTEND INTO TOWN OF OAK CREEK RIGHT OF WAY (10 Minutes)

Consideration of a request by a tenant of Nicolette Odendaal to place a retractable awning over the entrance to Unit 105, 101 Moffat Avenue, which will extend over Town-owned right-of-way.

7. CONSIDERATION AND POSSIBLE APPROVAL OF TOWN OF OAK CREEK RESOLUTION NO. 2025-010 – A RESOLUTION SUPPLEMENTING RESOLUTION 2023-013 TO REFLECT REVISED PLANS FOR LOT 15, SIERRA VIEW SUBDIVISION (15 Minutes)

Consideration for approval and authorization to sign Resolution 2025-010, A resolution of the Town Board of Trustees of the Town of Oak Creek, Colorado approving updated plans for Lot 15, Sierra View Subdivision, that reflect HOA conditions of approval applied subsequent to Town approval of Resolution 2023-13.

8. WORK SESSION – DISCUSSION OF TIMELINE FOR THE HIRING OF A TOWN OF OAK CREEK POLICE DEPARTMENT CHIEF OF POLICE (10 Minutes)

Work session to discuss timeline of events for the hiring of a new Chief of Police for the Town of Oak Creek.

9. WORK SESSION – DISCUSSION OF POSSIBLE INTERIM TOWN CLERK APPOINTMENT AND THE POSSIBLE ADVERTISEMENT FOR THE TOWN CLERK POSITION (15 Minutes)

Discussion regarding options for the appointment of an Interim Town Clerk for the Town of Oak Creek as well as the possible recruitment of a Town Clerk.

10. WORK SESSION – DISCUSSION AND POSSIBLE SELECTION OF THE OAK CREEK REPRESENTATIVE TO THE RCEDP ECONOMIC DEVELOPMENT COUNCIL (10 Minutes)

Discussion regarding who should represent the Town of Oak Creek on the RCEDP Economic Development Council.

11. CONSIDERATION AND POSSIBLE APPROVAL OF A REQUEST FROM TONY BROWN FOR THE TOWN OF OAK CREEK TO SERVE AS THE FISCAL AGENT FOR A GREAT OUTDOORS COLORADO (GOCO) GRANT REQUEST

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IN THE AMOUNT OF \$55,200 TO BE USED FOR THE CONSTRUCTION OF A DEDICATED DOWNHILL TRAIL FOR MOUNTAIN BIKES AT THE TOWN OF OAK CREEK MOUNTAIN PARK.

12. STAFF & BOARD MEMBER REPORTS (10 Minutes)

13. ADJOURNMENT

Notice: Three or more members of the Town Board may be meeting informally at the Franciosi's or The Oak Creek Tavern following the regularly scheduled Board Meeting. Members of the public are welcomed.

Please Note: All programs, services and activities of the Town of Oak Creek are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call our office at (970) 736-2422 or TDD access through RelayColorado by dialing 7-1-1 to coordinate your needs. Please notify us of your request as soon as possible to allow us time to meet your request. **This institution is an equal opportunity provider and employer.**