

**OAK CREEK BOARD OF TRUSTEES
FEBRUARY 13, 2025
REGULAR BOARD MEETING
AGENDA
6:00 P.M.**

February 7, 2025
STATE OF COLORADO
COUNTY OF ROUTT

To the Board of Trustees of the Town of Oak Creek and to all Other Persons to whom it may concern:

Notice is hereby given that a **Regular Meeting** of the Board of Trustees, Town of Oak Creek, Routt County, Colorado, will be held on Thursday, February 13, 2025 beginning at 6:00 p.m. in the Hearing Room, Town of Oak Creek Offices, 129 Nancy Crawford Blvd., Oak Creek, Colorado. The Board of Trustees will be attending either in person or via web based meeting through Zoom (zoom.us). **Agenda is subject to change up to 24 hours before scheduled hearings.** The public is invited to attend/participate via Zoom or Facebook Live. The Facebook Live event will be broadcast through the Town of Oak Creek's Facebook page.

Join Zoom Meeting

<https://us02web.zoom.us/j/81449378638>

Meeting ID: 814 4937 8638

One tap mobile (for call in meeting): +1-669-900-6833

1. CALL TO ORDER (5 Minutes):

- A. Roll Call
- B. Pledge of Allegiance

2. AUDIENCE PARTICIPATION (5 Minutes):

(This section of the agenda is set aside for questions or comments by the public, regarding issues other than agenda items. Please limit comments to three minutes. The Board of Trustees will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Board of Trustees concerning any agenda item will be given the opportunity to speak for three minutes at the scheduled time for that item.)

3. CONSENT AGENDA (5 Minutes):

- a. Approval of January 23, 2025 Regular Meeting Minutes
- b. Approval of accounts payable, manual warrants and payroll for January, 2025
- c. Approval of renewal of Fermented Malt Beverage and Wine Retailer License for Space Station, LLC at 312 Myers Street, Oak Creek

4. SOUTH ROUTT MEDICAL CENTER – CDBG PROGRAM FISCAL AGENT (10 Minutes)

Consideration to approve and authorize the Town of Oak Creek to act as the South Routt Medical Health Services District fiscal agent for a Community Development Block Grant (CDBG) application related to proposed improvements to the South Routt Community Center

5. UTILITY RATES DISCUSSION – KATHY “CARGO” RODEMAN (10 Minutes)

Ms. Rodeman has requested time to discuss and question utility rate hikes as well as why the Town no longer gives senior discounts

6. PUBLIC HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM (15 Minutes):

Public Hearing to take public comment on the CDBG application to complete the final design and construction documents for the Oak Creek Water Distribution System Project; community development and housing needs including the needs for low and moderate income persons, as well as other community needs that could be addressed through the CDBG program; performance of the Town in carrying out its community development responsibilities; and potential historical effects

7. ORDINANCE 670 – NOVEMBER ELECTION (10 Minutes)

Public Hearing and consideration for approval and authorization to sign Ordinance 670, An Ordinance Changing the Date of Regular Municipal Elections, Amending Board of Trustees Terms of Office, and Updating Chapter 2.22 of the Oak Creek Municipal Code

8. SOUTH ROUTT & OAK CREEK HOUSING NEEDS ASSESSMENTS (10 Minutes)

- a. Acceptance and approval of the South Routt Housing Needs Assessment and Oak Creek Housing Needs Assessment dated January 8, 2025
- b. Discussion of next steps related to South Routt & Oak Creek Housing Needs Assessments Action Plans

9. WAPA SLCA PURCHASING AND SCHEDULING AGENT SERVICES CONTRACT (5 Minutes)

Consideration for approval and authorization for the Town Administrator to sign Contract No. 24-SLC-1352 among Municipal Energy Agency of Nebraska and United States Department of Energy, Western Area Power Administration, Colorado River Storage Project Management Center Region, Salt Lake City Area/Integrated Projects, and Town of Oak Creek, Colorado for Purchasing and Scheduling Agent Services

10. RESOLUTION 2025-02 – SOUTH ROUTT LIBRARY DISTRICT BOARD APPOINTMENT (5 Minutes)

Consideration for approval and authorization to sign Resolution 2025-02, A Resolution Appointing Members to the South Routt Library District Board of Trustees by the Town of Oak Creek related to the appointment of Renee Cass

11. AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT – AQUAWORKS DBO, INC. (10 Minutes)

Consideration for approval of amendments to the Agreement for Professional Services by and between the Town of Oak Creek and AquaWorks DBO, Inc. for the addition to Exhibit A – Scope of Work and Exhibit B – 2025 Fee Schedule and authorization of a Notice to Proceed with Task A: Various Distribution, Treatment, and Collection System Consulting Activities in an amount not to exceed \$100,000

12. CLERK – JOB DESCRIPTION (10 Minutes)

Review, discussion and approval of the Clerk job description

13. STAFF & BOARD MEMBER REPORTS (10 Minutes)

14. ADJOURNMENT

Notice: Three or more members of the Town Board may be meeting informally at Franciosi Brothers or The Oak Creek Tavern following the regularly scheduled Board Meeting. Members of the public are welcomed.

Please Note: All programs, services and activities of the Town of Oak Creek are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call our office at (970) 736-2422 or TDD access through RelayColorado by dialing 7-1-1 to coordinate your needs. Please notify us of your request as soon as possible to allow us time to meet your request. **This institution is an equal opportunity provider and employer.**