

**TOWN OF OAK CREEK  
TOWN BOARD MEETING  
MAY 23, 2024  
MINUTES**

**CALL TO ORDER:**

Mayor Dobbins called the regular meeting of the Oak Creek Board of Trustees to order at 6:00 p.m., Thursday, May 23, 2024.

Town Officials present at roll call were: Mayor Dobbins, Mayor Pro-tem Gagne and Trustees: Kelly McElfish, Sascha Stanger, Christopher Hedberg and Julie D. Gregory.

Others present: Jennifer Hewes, Treasurer and Kelsi Edwards, Utility Billing/Deputy Clerk.

Those present recited the Pledge of Allegiance.

**AUDIENCE PARTICIPATION:**

None

**EN RE: THE CONSENT AGENDA**

Trustee McElfish made a motion to approve the consent agenda, specifically:

- A. Approval of April 25, 2024 meeting minutes.
- B. Approval of May 9, 2024 meeting minutes.
- C. Approval of May 16, 2024 meeting minutes.
- D. Approval of April 2024 Financial Report.
- E. Approval of a retail liquor license for Anthony Franciosi dba Franciosi Brothers, as a Restaurant, at 112 W. Main Street for the period June 3, 2024 – June 3, 2025, unless this license is revoked as provided by law.
- F. Approval of a retail marijuana license for KP, LLC, aka Binske, to conduct business as a medical marijuana production facility at 209 Nancy Crawford Blvd. from May 30, 2024 to May 30, 2025, unless this license is revoked as provided by law.
- G. Approval of a retail marijuana license for KP, LLC, aka Binske, to conduct business as a retail marijuana production facility at 209 Nancy Crawford Blvd. from May 30, 2024 to May 30, 2025, unless this license is revoked as provided by law.
- H. Approval of a retail marijuana license for KP, LLC, aka Binske, to conduct business as a retail marijuana cultivation facility at 228 Arthur Avenue from May 30, 2024 to May 30, 2025, unless this license is revoked as provided by law.

Trustee Gregory seconded the motion; passed unanimously.

## **EN RE: STAFF & BOARD MEMBER REPORTS**

Treasurer Hewes reminded Board members that she has sent out Mayor and Trustee pay information and that Board members will need to respond so that she can proceed with their direction.

Utility Billing/Deputy Clerk Edwards reported that she has submitted a Colorado Parks and Wildlife (CPW) grant application for the Town to purchase bear proof trash bins and the Town should hear back in a few weeks regarding the application. Trustee Stanger asked about the TextmyGov, a local text alert system, and if the system is now operational. Ms. Edwards responded that the system is up and operating and that she is working with the vendor on some corrections to the information before she sends out a mass “test” text that will allow for people to opt out of the alert system. Kelsi reported that there will be options of which alerts people want to receive, examples are alerts for summer camp alerts and alerts for utility issues such as an electrical outage.

Trustee Stanger reported that he is working with the Farmer’s Market committee and wants to encourage vendors to sign-up and participate this summer saying the vendors are the backbone of the Farmer’s Market. Trustee McElfish advised that she heard from two vendors that it might be helpful if vendor equipment, e.g. tables, linens and tents, could be provided or rented to vendors. Trustee Stanger indicated that he will look into what is available through the Town and that he may have some equipment to contribute. Ms. Hewes that the Town may have a few tables and chairs that are stored and could be used. Trustee Stanger asked that inquiries received at Town Hall be directed to the Farmer’s Market email address so that they can be reviewed and responded to. Mayor Dobbins advised that the Farmer’s Market banners for over Main Street are ready for posting when the committee is ready. Trustee Stanger asked when the vendors can start setting up on Sharp Avenue and Mayor Dobbins responded that last year the vendors started setting up about 45 – 60 minutes prior to the 10:00 a.m. starting time.

Mayor Dobbins reported that the official grand re-opening of the Tracks and Trails Museum is Saturday, May 25<sup>th</sup>, and that the ribbon cutting will be at 1:00 p.m. Mayor Dobbins said that she had a preview of the museum on May 22<sup>nd</sup> and that it is beautiful, well done restoration and improvements and that she encourages everyone who can participate in Saturday’s event should. Mayor Dobbins reminded everyone that applications to fill the vacant Trustee seat are due on Monday at 5:00 p.m.; two (2) applications have been submitted. A special Board meeting will be held on June 6<sup>th</sup> to interview the applicants. Mayor Dobbins asked if a list of what can be disposed of at the Town’s clean-up day event was distributed. Ms. Edwards responded that the list was included in the Town’s newsletter and was posted the Town’s website and Facebook page. Mayor Dobbins asked Board members to raise their hands when they have something to say so that she can call on them and be able to give everyone an opportunity to be heard and to be mindful of each other’s time to provide input. Mayor Dobbins reported that a Vet in the Park event is being organized and information will be coming out shortly, along with another event to Clean-up the Town streets.

Trustee McElfish said that she's heard community members will be holding yard sales on Saturday, June 8<sup>th</sup> along with Phippsburg and Yampa. Also, the Friends of the Library will be hosting a bicycle repair class at the library.

**EN RE: ADJOURNMENT**

Trustee McElfish made a motion to adjourn the meeting. Trustee Stanger seconded the motion; passed unanimously.

No further business coming before the Board, same adjourned sine die at 7:00 p.m.

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David Torgler  
Town Administrator/Clerk

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Melissa Dobbins, Mayor

Date: \_\_\_\_\_, 2024