

**OAK CREEK BOARD OF TRUSTEES**  
**JUNE 27, 2024**  
**REGULAR BOARD MEETING**  
**AGENDA**  
**6:00 P.M.**

June 26, 2024  
STATE OF COLORADO  
COUNTY OF ROUTT

To the Board of Trustees of the Town of Oak Creek and to all Other Persons to whom it may concern:

Notice is hereby given that a **Regular Meeting** of the Board of Trustees, Town of Oak Creek, Routt County, Colorado, will be held on Thursday, June 27, 2024 beginning at 6:00 p.m. in the Hearing Room, Town of Oak Creek Offices, 129 Nancy Crawford Blvd., Oak Creek, Colorado. The Board of Trustees will be attending either in person or via web based meeting through Zoom (zoom.us). **Agenda is subject to change up to 24 hours before scheduled hearings.** The public is invited to attend/participate via Zoom or Facebook Live. The Facebook Live event will be broadcast through the Town of Oak Creek's Facebook page.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/81449378638>

Meeting ID: 814 4937 8638

One tap mobile (for call in meeting)

+1-669-900-6833,,81449378638# US (San Jose)

+1-346-248-7799,,81449378638# US (Houston)

**1. CALL TO ORDER (5 Minutes):**

- A. Roll Call
- B. Pledge of Allegiance

**2. AUDIENCE PARTICIPATION (5 Minutes):**

(This section of the agenda is set aside for questions or comments by the public, regarding issues other than agenda items. Please limit comments to three minutes. The Board of Trustees will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Board of Trustees concerning any agenda item will be given the opportunity to speak for three minutes at the scheduled time for that item.)

**3. CONSENT AGENDA (5 Minutes):**

- A. Approval of May 23, 2024 meeting minutes.
- B. Approval of June 6, 2024 special meeting minutes.
- C. Approval of June 13, 2024 meeting minutes.

**4. CONSIDERATION TO APPROVE A LAND USE CHANGE OF MINOR IMPACT APPLICATION, 222 ARTHUR AVENUE, TIM AND ALI GEIGER (20 Minutes)** Public Hearing, review and consideration of a Planning Commission recommendation to conditionally approve an application for a Land Use Change of Minor Impact for a conditional use change to allow construction of a Live-Work residence within the existing structure.

**5. CONSIDERATION TO AMEND THE MUNICIPAL CODE, SECTION 8.15.030 USING A TRAILER, TENT AS A DWELLING UNIT (10 Minutes)** Consideration to direct staff to prepare an ordinance to amend the municipal code to limit the use or occupancy of any house trailer, auto trailer, trailer coach, RV, motor vehicle or tent for more than fourteen days on any lot in Town or for more than 30 days in a 365 day period within the Town limits.

**6. PUBLIC HEARING AND CONSIDERATION TO APPROVE AN APPLICATION FOR LABOR DAY WEEKEND SPECIAL EVENTS PERMITS FOR ACTIVITIES TO BE HELD ON MAIN STREET AND IN THE MAIN STREET PARK ON AUGUST 31, 2024 AND SEPTEMBER 2, 2024; AND, IN DECKER PARK ON SEPTEMBER 2, 2024. (10 Minutes)**

The OC Neighbors corp is applying for Special Events Permits to allow for the sale of alcohol at the Annual Labor Day Weekend events to be held on August 31<sup>st</sup> and September 2<sup>nd</sup> on Main Street between 200 East and 300 West streets, and at the Main Street Park; and, on September 2<sup>nd</sup> at Decker Park. The OC Neighbors corp requests waiver of the three (3) \$100 permit fees.

**7. CONSIDERATION TO APPROVE AND AUTHORIZATION TO SIGN A RECRUITMENT AND SELECTION PROCESS PROPOSAL FOR AN INTERIM AND PERMANENT TOWN ADMINISTRATOR/CLERK WITH KRW ASSOCIATES (10 Minutes)** Consideration to waive the bidding process and authorize Mayor Dobbins to execute a professional services agreement with KRW Associates, in an amount to be determined, to lead the recruitment process for an interim and permanent Town Administrator/Clerk.

**8. STAFF & BOARD MEMBER REPORTS (10 Minutes)**

**9. ADJOURNMENT**

**Notice:** Three or more members of the Town Board may be meeting informally at the Colorado Bar or The Oak Creek Tavern or Franciosi Brothers or Double D's following the regularly scheduled Board Meeting. Members of the public are welcomed.

**Please Note:** All programs, services and activities of the Town of Oak Creek are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call our office at (970) 736-2422 or TDD access through RelayColorado by dialing 7-1-1 to coordinate your needs. Please notify us of your request as soon as possible to allow us time to meet your request. **This institution is an equal opportunity provider and employer.**