

**TOWN OF OAK CREEK
TOWN BOARD MEETING
JUNE 13, 2024
MINUTES**

CALL TO ORDER:

Mayor Dobbins called the regular meeting of the Oak Creek Board of Trustees to order at 6:10 p.m., Thursday, June 13, 2024.

Town Officials present at roll call were: Mayor Dobbins, Mayor Pro-tem Gagne and Trustees: Kelly McElfish, Sascha Stanger, Christopher Hedberg, Julie D. Gregory and Erika Pastor.

Others present: David Torgler, Town Administrator/Clerk and Loren Kramer, KRW Associates.

Those present recited the Pledge of Allegiance.

AUDIENCE PARTICIPATION:

None

EN RE: THE CONSENT AGENDA

Trustee Stanger made a motion to approve the consent agenda, specifically:

A. Approval of May 2024 financial reports.

Trustee McElfish seconded the motion; passed unanimously.

EN RE: CONSIDERATION TO APPROVE AN ASSIGNMENT AND ASSUMPTION OF CONTRACT Waste Management provides residential solid waste collection and disposal services and recycling services for Oak Creek homes. WM is assigning the contract with the Town to Materials Management Company, dba Apex Waste Solutions (Apex).

Trustee McElfish made a motion to approve the Assignment and Assumption of Contract by and among the Town of Oak Creek, Waste Management of Colorado, Inc. and Materials Management Company, LLC, dba Apex Waste Solutions.

Trustee Stanger seconded the motion. Motion passed unanimously.

EN RE: CONSIDERATION TO APPROVE AND AUTHORIZATION TO SIGN A REVOCABLE PERMIT AGREEMENT BETWEEN THE TOWN OF OAK CREEK AND THE SOUTH ROUTT COMMUNITY EVENTS COMMITTEE AND MICAGARDENSCAPE (JOINTLY), FOR A SEASONAL FARMER'S MARKET, TO USE A PORTION OF THE MAIN STREET PARK AND SHARP AVENUE AT MAIN STREET The South Routt Community

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Events Committee and Micagardenscape (Jointly) have applied to use Town properties to hold a Farmer's Market on twelve Sunday's this summer. The location is the same as used by the Farmer's Market the past two years and the permit terms are similar.

Trustee Hedberg made a motion to approve the Revocable Permit Agreement proposal for the use of a portion of the Main Street Park and Sharp Avenue at Main Street for a seasonal Farmer's Market.

Trustee Gregory seconded the motion. Motion passed unanimously.

EN RE: CONSIDERATION TO APPROVE AND AUTHORIZATION TO SIGN A RECRUITMENT AND SELECTION PROCESS PROPOSAL FOR A NEW CHIEF OF POLICE WITH KRW ASSOCIATES

Mayor Pro-Tem Gagne made a motion to approve waiving the formal bidding process and authorize Mayor Dobbins to execute the KRW Associates recruitment and selection process proposal for a new Chief of Police, in the amount of \$13,500.

Trustee McElfish seconded the motion. Motion passed unanimously.

EN RE: STAFF AND BOARD MEMBER REPORTS

David Torgler, Town Administrator/Clerk, advised the Board that the contractor will apply the mag-chloride treatment to the Town's roads sometime during the last two weeks of July. Mr. Torgler advised the Board that the speed measurement device purchased to be installed at the west end of Town for traffic entering Town on Main Street aka Hwy 131 has been installed and programming will take place June 14th. Kudo's to AAA and Skyler McKinley for providing a grant to purchase this equipment. Mr. Torgler reminded Board members that there will be a Town initiated election question on the November 2024 ballot asking voters to approve moving the Town's local Board elections to future November election cycles; and, if approved to extend the Board terms that expire in April 2026 to be extended to November 2026.

Trustee Pastor asked if the Town could provide more shade umbrellas for the Main Street Park and Farmer's Market. Trustee Stanger advised that he believes the shades are put out by the owner and employees of Micro Gardenscapes and that he will check with them.

Mayor Pro-Tem Gagne advised the Board members that having Mark Collins, former Interim County Manager, as part of KRW Associates search for the Police Chief candidates will be a positive experience and beneficial for the Town. Mayor Dobbins agreed.

Mayor Dobbins reminded everyone that the Vet in the Park program will take place Sunday as part of the Farmer's Market. Mayor Dobbins also advised the Board that Public Works will be planting a blue spruce at the Main Street, in accordance with the park's approved sketch plan. Mayor Dobbins advised the Board that the organization of the RTA is making progress on the memorandum of understanding.

Trustee Gregory asked if the Town could bring back something like the Yard of the Month. Mayor Dobbins suggested that a committee should be making recommendations and that this could be a great program to bring back. Mayor Dobbins asked that this be brought back at the next Town Board meeting for follow-up discussion. Trustee Gregory asked if the Board would consider reserving places in the Town's summer camp program for residents in Yampa, Stagecoach and Phippsburg and suggested that the Town look at this consideration later this year. Trustee Gregory asked what happens if a bar does not pay their sales taxes. Mr. Torgler responded that the State is responsible for monitoring and enforcing the collection of sales taxes and that non-payment of taxes may be a cause for revoking a liquor license.

EN RE: ADJOURNMENT

Mayor Pro-Tem Gagne made a motion to adjourn the meeting. Trustee Stanger seconded the motion; passed unanimously.

No further business coming before the Board, same adjourned sine die at 7:23 p.m.

David Torgler
Town Administrator/Clerk

Melissa Dobbins, Mayor

Date: _____, 2024