



David Torgler, Administrator/Clerk

COMMUNICATION FORM

FROM: David Torgler, Town Administrator/Clerk
DATE: July 11, 2024
ITEM: Public Hearing and Consideration to Revoke the Keeping or Harboring of Poultry
ATTACHED: Notice of Municipal Code Violation

BOARD ACTION: X ACTION ITEM
 DIRECTION REQUESTED
 INFORMATION

REQUEST OR ISSUE: Public Hearing for the consideration to revoke the keeping or harboring of poultry by Diane Hutton and Caleb Chelberg, 109 E. Williams Street for violations of the Municipal Code, Section 6.08.020.

RECOMMENDED ACTION: That the Board take public comments and determine if the privilege of keeping or harboring of poultry shall be revoked from Diane Hutton and Caleb Chelberg, 109 E. Williams Street for violations of the Municipal Code, Section 6.08.020.

BACKGROUND INFORMATION: The privilege of keeping or harboring of poultry shall be revoked by the Town Board when violations of Municipal Code Section 6.08.020 occur. Violations of Municipal Code Section 6.08.020 C. 3 limiting the number of poultry; and Section 6.08.020 C. 4. 6 Buildings connected with the keeping poultry must maintain all Town Land Use Code setbacks and not encroach within public easements are occurring. Diane Hutton and Caleb Chelberg, 109 E. Williams Street were issued a Notice of Municipal Code Violation and time to correct these violations without any further action by the Town. The property owners were also notified in the same Notice that failure to correct the violations is cause for this matter to be presented at the July 11, 2024 Town Board meeting for consideration to revoke the privilege of keeping or harboring of poultry.

FISCAL IMPACTS: None known.

LEGAL ISSUES: If the violations are not corrected by a date set by the Town Board the police and Town Attorney should work together and address the matter.

CONFLICTS OR ISSUES: As noted above.

SUMMARY AND ALTERNATIVES: The owners of 109 E. Williams Street have constructed a chicken coop within the side yard setback and are housing poultry in a number greater than permitted by the Municipal Code. The property owners can resolve the violations by moving the chicken coop within the property setbacks and reducing the number of poultry to the limit of eight (8).