

**OAK CREEK BOARD OF TRUSTEES**  
**JULY 11, 2024**  
**REGULAR BOARD MEETING**  
**AGENDA**  
**6:00 P.M.**

July 6, 2024  
STATE OF COLORADO  
COUNTY OF ROUTT

To the Board of Trustees of the Town of Oak Creek and to all Other Persons to whom it may concern:

Notice is hereby given that a **Regular Meeting** of the Board of Trustees, Town of Oak Creek, Routt County, Colorado, will be held on Thursday, July 11, 2024 beginning at 6:00 p.m. in the Hearing Room, Town of Oak Creek Offices, 129 Nancy Crawford Blvd., Oak Creek, Colorado. The Board of Trustees will be attending either in person or via web based meeting through Zoom (zoom.us). **Agenda is subject to change up to 24 hours before scheduled hearings.** The public is invited to attend/participate via Zoom or Facebook Live. The Facebook Live event will be broadcast through the Town of Oak Creek's Facebook page.

**Join Zoom Meeting** - <https://us02web.zoom.us/j/81449378638>

Meeting ID: 814 4937 8638

One tap mobile (for call in meeting): +1-669-900-6833,,81449378638# US (San Jose), +1-346-248-7799,,81449378638# US (Houston)

**1. CALL TO ORDER (5 Minutes):**

- A. Roll Call
- B. Pledge of Allegiance

**2. AUDIENCE PARTICIPATION (5 Minutes):**

(This section of the agenda is set aside for questions or comments by the public, regarding issues other than agenda items. Please limit comments to three minutes. The Board of Trustees will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Board of Trustees concerning any agenda item will be given the opportunity to speak for three minutes at the scheduled time for that item.)

**3. CONSENT AGENDA (5 Minutes):**

- A. Approval of June 13, 2024 Town Board meeting minutes.
- B. Approval of July 2, 2024 Town Board meeting minutes.
- C. Approval to appoint Zachary Steinbaugh to the Town of Oak Creek Planning Commission as a voting member.

**4. PUBLIC HEARING AND CONSIDERATION TO APPROVE AN APPLICATION FOR LABOR DAY WEEKEND SPECIAL EVENTS PERMITS FOR ACTIVITIES TO BE HELD ON MAIN STREET AND IN THE MAIN STREET PARK ON AUGUST 31 AND SEPTEMBER 1<sup>ST</sup> AND IN DECKER PARK ON SEPTEMBER 2, 2024. (10 Minutes)**

The OC Neighbors corp is applying for Special Events Permits to allow for the sale of alcohol at the Annual Labor Day Weekend events to be held on August 31, 2024 on Main Street between 200 East and 300 West streets, September 1, 2024 at the Main Street Park, and on September 2, 2024 at Decker Park. The OC Neighbors corp requests waiver of the three (3) \$100 permit fees.

**5. CONSIDERATION TO REVOKE THE KEEPING OR HARBORING OF POULTRY (10 Minutes)** Public Hearing to consider if the privilege of keeping or harboring of poultry shall be revoked by the Town Board for violations of Municipal Code Section 6.08.020 C. 3 limiting the number of poultry; and Section 6.08.020 C. 4. 6 Buildings connected with the keeping poultry must maintain all Town Land Use Code setbacks and not encroach within public easements. Diane Hutton and Caleb Chelberg, 109 E. Williams Street were issued a Notice of Municipal Code Violation and time to correct these violations, and Notice that failure to correct is cause for this matter to be presented at the July 11, 2024 Town Board meeting for consideration to revoke the privilege of keeping or harboring of poultry.

**6. CONSIDERATION TO SUBMIT COMMENTS REGARDING THE OAK CREEK FIRE PROTECTION DISTRICTS INTENT TO ESTABLISH AN IMPACT FEE SCHEDULE (10 Minutes)** The OCFPD sent notice to the Town that the Board intends to adopt a Resolution establishing an impact fee schedule with maximum proposed fees of \$5,695 per residential unit and \$10,442 per 1,000 square feet for non-residential floor area. The notice asks that if the Town Board does not wish to submit comments that the District will appreciate a brief response to that effect.

**7. DISCUSSION OF REESTABLISHING A HOME OF THE MONTH RECOGNITION (10 Minutes)** Per Colorado's SB-178, effective January 1, 2023, medical marijuana cultivation facilities may transfer plants to a retail marijuana cultivation facility and in accordance with the Town's Municipal Code marijuana business license fees shall be adopted by a resolution of the Board. A \$100 annual business license fee, to cover administrative expenses, is recommended.

**8. STAFF & BOARD MEMBER REPORTS (10 Minutes)**

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**9. ADJOURNMENT**

**Notice:** Three or more members of the Town Board may be meeting informally at the Colorado Bar or The Oak Creek Tavern or Franciosi Brothers or Double D's following the regularly scheduled Board Meeting. Members of the public are welcomed.

**Please Note:** All programs, services and activities of the Town of Oak Creek are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call our office at (970) 736-2422 or TDD access through RelayColorado by dialing 7-1-1 to coordinate your needs. Please notify us of your request as soon as possible to allow us time to meet your request. **This institution is an equal opportunity provider and employer.**