David Torgler, Administrator/Clerk

COMMUNICATION FORM

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FROM: David Torgler, Town Administrator/Clerk
DATE: March 11, 2024
ITEM: Consent Agenda
ATTACHED: Lupita's, liquor license renewal application; December 14, 2023 Town Board meeting minutes; January 11, 2024 Town Board meeting minutes; January 25, 2024 Town Board meeting minutes; February 1, 2024 Special Town Board meeting minutes; February 8, 2024 Town Board meeting minutes; February 22, 2024 Town Board meeting minutes; Intergovernmental Agreement Concerning Cooperative Efforts for the Preparation of a Housing Needs Assessment for South Routt County and its Municipalities; Revocable Permit Agreement between the Town of Oak Creek and Tour de Steamboat; Ant's Organic, LLC retail marijuana production license application.

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BOARD ACTION: _X_ ACTION ITEM
____ DIRECTION REQUESTED
____ INFORMATION

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REQUEST OR ISSUE: A consent agenda is used for the approval of routine agenda items, or items that have been reviewed at previous board meetings. The following items have been identified as routine and placed on the Consent Agenda:

A. Approve recommendation to appoint Emily Katzman as a Community member of the Climate Action Plan Board.
B. Approval of a retail liquor license renewal for Local Flavor Inc. dba Lupita's Cantina & Luca's Burger Bar to sell Malt, Vinous and Spirituous Liquors by the drink for consumption on the premises as a restaurant at 222 E. Main Street.
C. Approval of December 14, 2023 Town Board meeting minutes.
D. Approval of January 11, 2024 Town Board meeting minutes.
E. Approval of January 25, 2024 Town Board meeting minutes.
F. Approval of February 1, 2024 Special Town Board meeting minutes.
G. Approval of February 8, 2024 Town Board meeting minutes.
H. Approval of February 22, 2024 Town Board meeting minutes.
I. Approval of an Intergovernmental Agreement Concerning Cooperative Efforts for the Preparation of a Housing Needs Assessment for South Routt County and its Municipalities.
J. Approval of a Revocable Permit Agreement between the Town of Oak Creek and Tour de Steamboat to use and encroach onto the Town property for event related uses (bicycle tour and fundraiser).
K. Approval of a license for Ant's Organic, LLC to conduct business as a retail marijuana production facility at 231 Arthur Avenue from February 27, 2024 to February 27, 2025 subject to all ordinances which are now or may hereafter be in force.

RECOMMENDED ACTION: That the Board approves the consent agenda as presented.

BACKGROUND INFORMATION: The Board has established a process to streamline certain types of items to allow sufficient time for discussion of topics or issues. Items that are routine or have been reviewed at previous board

meetings can be placed on a consent agenda and approved with a single motion. Board members can request the removal of an item or items from the consent agenda for further discussion.

FISCAL IMPACTS: As identified in accompanying materials.

LEGAL ISSUES: Approval of these items will comply with the legal requirements for the same.

CONFLICTS OR ISSUES: None known.

SUMMARY AND ALTERNATIVES: See above.