

**OAK CREEK BOARD OF TRUSTEES**  
**MARCH 14, 2024**  
**REGULAR BOARD MEETING**  
**AGENDA**  
**6:00 P.M.**

March 11, 2024  
STATE OF COLORADO  
COUNTY OF ROUTT

To the Board of Trustees of the Town of Oak Creek and to all Other Persons to whom it may concern:

Notice is hereby given that a **Regular Meeting** of the Board of Trustees, Town of Oak Creek, Routt County, Colorado, will be held on Thursday, March 14, 2024 beginning at 6:00 p.m. in the Hearing Room, Town of Oak Creek Offices, 129 Nancy Crawford Blvd., Oak Creek, Colorado. The Board of Trustees will be attending either in person or via web based meeting through Zoom (zoom.us). **Agenda is subject to change up to 24 hours before scheduled hearings.** The public is invited to attend/participate via Zoom or Facebook Live. The Facebook Live event will be broadcast through the Town of Oak Creek's Facebook page.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/81449378638>

Meeting ID: 814 4937 8638

One tap mobile (for call in meeting): +1-669-900-6833,,81449378638# US (San Jose), +1-346-248-7799,,81449378638# US (Houston)

**1. CALL TO ORDER (5 Minutes):**

- A. Roll Call
- B. Pledge of Allegiance

**2. AUDIENCE PARTICIPATION (5 Minutes):**

(This section of the agenda is set aside for questions or comments by the public, regarding issues other than agenda items. Please limit comments to three minutes. The Board of Trustees will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Board of Trustees concerning any agenda item will be given the opportunity to speak for three minutes at the scheduled time for that item.)

**3. CONSIDERATION OF A REVOCABLE PERMIT AGREEMENT BETWEEN THE TOWN OF OAK CREEK AND CLAIRE SCANLON FOR A SEASONAL USE OF A PORTION OF 101 AND 103 E. MAIN STREET, AKA LOTS 15 & 16, BLOCK 2 ORIGINAL TOWN OF OAK CREEK (10 Minutes):** Claire Scanlon proposes to use a portion of the Town owned Main Street Park for seasonal plant and planting material sales, to participate in the seasonal farmer's market and to host seasonal outdoor events.

**4. CONSIDERATION TO APPROVE A NEW HIRE RECOMMENDATION (10 Minutes):** To change the status of temporary employee Garret Holliday to Public Works Maintenance Worker 1 pursuant to Ordinance 668.

**5. CONSENT AGENDA (5 Minutes):**

- A. Approve recommendation to appoint Emily Katzman as a Community member of the Climate Action Plan Board.
- B. Approval of a retail liquor license renewal for Local Flavor Inc. dba Lupita's Cantina & Luca's Burger Bar to sell Malt, Vinous and Spirituous Liquors by the drink for consumption on the premises as a restaurant at 222 E. Main Street.
- C. Approval of December 14, 2023 Town Board meeting minutes.
- D. Approval of January 11, 2024 Town Board meeting minutes.
- E. Approval of January 25, 2024 Town Board meeting minutes.
- F. Approval of February 1, 2024 Special Town Board meeting minutes.
- G. Approval of February 8, 2024 Town Board meeting minutes.
- H. Approval of February 22, 2024 Town Board meeting minutes.
- I. Approval of an Intergovernmental Agreement Concerning Cooperative Efforts for the Preparation of a Housing Needs Assessment for South Routt County and its Municipalities.
- J. Approval of a Revocable Permit Agreement between the Town of Oak Creek and Tour de Steamboat to use and encroach onto the Town property for event related uses (bicycle tour and fundraiser).
- K. Approval of a license for Ant's Organic, LLC to conduct business as a retail marijuana production facility at 231 Arthur Avenue from February 27, 2024 to February 27, 2025 subject to all ordinances which are now or may hereafter be in force.

**6. STAFF & BOARD MEMBER REPORTS (10 Minutes)**

**7. EXECUTIVE SESSION(S):** Pursuant to C.R.S. §24-6-402(4)(b) and §24-6-402(4)(e), the Town Board may, upon 2/3 vote of the Town Board, convene into executive session for the purpose of conferencing with an attorney for the local public body for the purposes of receiving legal advice and discussing possible negotiations involving the Oak Creek Police Department.

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**Motion:** Pursuant to C.R.S. §24-6-402(4)(b) and §24-6-402(4)(e), I move that we adjourn to Executive Session for the purpose of receiving legal advice and determining positions relative to matters that may be subject to negotiation, developing strategy for negotiations, and instructing negotiators, involving the Oak Creek Police Department.”

**8. ADJOURNMENT**

**Notice:** Three or more members of the Town Board may be meeting informally at the Colorado Bar or The Oak Creek Tavern following the regularly scheduled Board Meeting. Members of the public are welcomed.

**Please Note:** All programs, services and activities of the Town of Oak Creek are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call our office at (970) 736-2422 or TDD access through RelayColorado by dialing 7-1-1 to coordinate your needs. Please notify us of your request as soon as possible to allow us time to meet your request. **This institution is an equal opportunity provider and employer.**