OAK CREEK POLICE DEPARTMENT

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Memorandum

TO: Alissa Hill

FROM: Officer Darin Christensen
School Resource Officer

DATE: February 6, 2024

RE: Summer Kids program and After School Care Location

Ms. Hill,

I walked through your current location that you are running the after school care. The goal was to get an emergency protocol in place so that if some unfortunate situation occurs we have a plan to help you, your staff and most of all the kids to be in a safe as possible environment. The South Routt School district uses a Protocol referred to as "I Love You Guys" which was developed after the Baily High School shooting. The thought was that all of your kids attending your program will understand the Protocol and it will carry through their school years.

After walking through your location I had some concerns and I contacted Principal Grabowski from the High School to help me implement this program. Principal Grabowski is a trainer for the "I Love You Guys" program as well as he was working on his thesis for his Doctorate which was on School Safety. We both had the following concerns regarding the location:

- Both entrances and exits are on the same side of the room and the windows are to high/small to use as an escape. This is both a fire hazard as well as a problem if there was an intruders came in there was no way to get away.
- The doors do not secure very well so there is no way to limit visitors coming in uninvited.
- There is no Bathroom on the level you have you Kids which means that you have to take them out of your area and up a flight of stairs into a public area for the bathroom. Even if you can secure your location better you can't secure the use of the restroom. The restroom us used by Lift Up customers as well as the Seniors or anyone else who may need it. If you have a child who cannot do the stairs you will have to take them outside and around the parking lot to get to the bath room and that adds several additional issues for you and your staff.
- There are no cameras which can be used to protect your staff and the kids.

These are just a small over view of our concerns regarding the location.

As far as some safety issues I have been able to set up with Urgent Care that if you ever do need to evacuate or get away from you location that you can retreat to their facility. That location is well staffed by train personal and the have the ability to handle your staff and kids. This will be coverage we are able to do the training for your staff.

We are responsible for the kids while they are in our care and it is very important that we do our due diligence develop the best and safest environment we can.