

**OAK CREEK BOARD OF TRUSTEES
FEBRUARY 8, 2024
REGULAR BOARD MEETING
AGENDA
6:00 P.M.**

February 7, 2024
STATE OF COLORADO
COUNTY OF ROUTT

To the Board of Trustees of the Town of Oak Creek and to all Other Persons to whom it may concern:

Notice is hereby given that a **Regular Meeting** of the Board of Trustees, Town of Oak Creek, Routt County, Colorado, will be held on Thursday, February 9, 2024 beginning at 6:00 p.m. in the Hearing Room, Town of Oak Creek Offices, 129 Nancy Crawford Blvd., Oak Creek, Colorado. The Board of Trustees will be attending either in person or via web based meeting through Zoom (zoom.us). **Agenda is subject to change up to 24 hours before scheduled hearings.** The public is invited to attend/participate via Zoom or Facebook Live. The Facebook Live event will be broadcast through the Town of Oak Creek's Facebook page.

Join Zoom Meeting

<https://us02web.zoom.us/j/81449378638>

Meeting ID: 814 4937 8638

One tap mobile (for call in meeting): +1-669-900-6833,,81449378638# US (San Jose), +1-346-248-7799,,81449378638# US (Houston)

1. CALL TO ORDER (5 Minutes):

- A. Roll Call
- B. Pledge of Allegiance

2. AUDIENCE PARTICIPATION (5 Minutes):

(This section of the agenda is set aside for questions or comments by the public, regarding issues other than agenda items. Please limit comments to three minutes. The Board of Trustees will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Board of Trustees concerning any agenda item will be given the opportunity to speak for three minutes at the scheduled time for that item.)

3. INTERVIEW OF A PLANNING COMMISSION MEMBER APPLICANT AND CONSIDERATION TO APPOINT (10 Minutes) Since June 2023 the Planning Commission has had four members with a vacant member seat and a vacant Alternate member seat. Lukas Holm, 402 Grant Avenue, Oak Creek, has submitted an application to be appointed to the Commission.

4. PUBLIC HEARING TO REVIEW, DISCUSS AND CONSIDER COMMENTS FROM THE PUBLIC ON ORDINANCE 668 AMENDING THE PERSONNEL POLICIES AND PROCEDURES OF THE MUNICIPAL TOWN CODE, AND CONSIDERATION TO ADOPT (10 Minutes) The proposed amendment will allow for the employment of relatives following an affirmative recommendation by the Town Administrator/Clerk and approval by the Town Board. This amendment will allow for the Town to hire qualified, motivated, local employees of choice when recommended by the Town Administrator/Clerk and approved by the Town Board.

5. CONSIDERATION TO ADOPT RESOLUTION 2024-003 TO PLACE ON THE NOVEMBER 5, 2024 GENERAL ELECTION A BALLOT QUESTION TO CHANGE THE TOWN OF OAK CREEK'S MUNICIPAL ELECTIONS FROM APRIL TO NOVEMBER (10 Minutes) To consider approval to place on the November 5, 2024 general election ballot a question asking voters to change the Town's regular municipal election date from the Tuesday succeeding the first Monday in April in each even-numbered year to the Tuesday succeeding the first Monday in November in each even-numbered year, including changing the terms of the Mayor and Trustees that would expire in April of 2026 to be extended to November 2026.

6. CONSIDERATION TO ADOPT RESOLUTION 2024-004 APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE TOWN OF OAK CREEK AND AYRES ASSOCIATES INC. FOR THE SOUTH ROUTT COUNTY PARTNERS HOUSING NEEDS ASSESSMENT AND LAND USE CODES INTUITIVE REVIEW (10 Minutes) To consider approval of Resolution 2024-004 approving an Agreement for Professional Services between the Town of Oak Creek and Ayres Associates Inc. for the South Routt County Partners Housing Needs Assessment and Land Use Codes Intuitive Review for the not-to-exceed amount of \$131,497 pursuant to the Agreement for Professional Services attached to Resolution 2024-004 as Attachment A.

7. STAFF & BOARD MEMBER REPORTS (10 Minutes)

8. ADJOURNMENT

Notice: Three or more members of the Town Board may be meeting informally at the Colorado Bar or The Oak Creek Tavern following the regularly scheduled Board Meeting. Members of the public are welcomed.

Please Note: All programs, services and activities of the Town of Oak Creek are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call our office at (970) 736-2422 or TDD access through RelayColorado by dialing 7-1-1 to coordinate your needs. Please notify us of your request as soon as possible to allow us time to meet your request. **This institution is an equal opportunity provider and employer.**