

**OAK CREEK BOARD OF TRUSTEES
AUGUST 24, 2023
REGULAR BOARD MEETING
AGENDA
6:00 P.M.**

August 22, 2023
STATE OF COLORADO
COUNTY OF ROUTT

To the Board of Trustees of the Town of Oak Creek and to all Other Persons to whom it may concern:

Notice is hereby given that a **Regular Meeting** of the Board of Trustees, Town of Oak Creek, Routt County, Colorado, will be held on Thursday, August 24, 2023 beginning at 6:00 p.m. in the Hearing Room, Town of Oak Creek Offices, 129 Nancy Crawford Blvd., Oak Creek, Colorado. The Board of Trustees will be attending either in person or via web based meeting through Zoom (zoom.us). **Agenda is subject to change up to 24 hours before scheduled hearings.** The public is invited to attend/participate via Zoom or Facebook Live. The Facebook Live event will be broadcast through the Town of Oak Creek's Facebook page.

Join Zoom Meeting - <https://us02web.zoom.us/j/81449378638>

Meeting ID: 814 4937 8638

One tap mobile (for call in meeting): +1-669-900-6833, 81449378638# US (San Jose), +1-346-248-7799, 81449378638# US (Houston)

1. CALL TO ORDER (5 Minutes):

- A. Roll Call
- B. Pledge of Allegiance

2. AUDIENCE PARTICIPATION (5 Minutes):

(This section of the agenda is set aside for questions or comments by the public, regarding issues other than agenda items. Please limit comments to three minutes. The Board of Trustees will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Board of Trustees concerning any agenda item will be given the opportunity to speak for three minutes at the scheduled time for that item.)

3. MATTHEW ROCHON, OWNER OF 208 S. SHARP AVENUE, WISHES TO ADDRESS THE BOARD ABOUT THE TOWN'S PROCESSES FOR LAND USE AND FOR THE PLACEMENT OF A DUMPSTER ON PUBLIC PROPERTY (10 Minutes)

Matthew Rochon's request to speak to the Town Board about a renovation project at 208 S. Sharp Avenue and the Town's processes for 1) land use and 2) for the placement of a dumpster on public property, e.g. Sharp Avenue

4. CONSIDERATION OF A REQUEST TO TEMPORARILY PLACE A STORAGE UNIT ON VACANT LAND LOCATED AT 207 S. SHARP AVENUE (10 Minutes)

Matthew and Carrie Rochon, representing Steamboat Ciders, LLC., are requesting to place a twenty foot (20') storage container on vacant land at 207 S. Sharp Avenue for two years to store materials worth saving from the renovation of 208 S. Sharp Avenue. With direction from the Board this might be accomplished through an agreement or revocable permit.

5. DISCUSSION REGARDING BUILDING A SUSTAINABLE WORK FORCE IN TODAY'S SOUTH ROUTT WORKPLACE AND JOB DESCRIPTION UPDATES

To review and update job descriptions for public works employees helping to create opportunities and incentives to employees while helping create a more sustainable workforce for the Town. Staff has prepared recommendations for discussion and input.

6. CONSIDERATION TO WAIVE THE PURCHASING POLICY AND AUTHORIZATION TO PURCHASE A POWER PRO 3075 FOR AN AMOUNT NOT-TO-EXCEED \$19,959.

The Water Treatment Plant's MIOX chlorination system is malfunctioning and creating a lot of overtime expense for the Town to produce water. After researching replacement systems for this 18-year old equipment it is recommended that it be replaced with a Power Pro 3075.

7. CONSENT AGENDA (5 Minutes):

- A. Approval of a license to sell Malt, Vinous and Spirituous Liquor for off premises consumption as a liquor licensed drug store establishment at 118 W. Main Street for a period beginning on the 2nd day of October, 2023 and ending on the 2nd day of October, 2023.
- B. Approval of a license to sell Malt, Vinous and Spirituous Liquor for off premises consumption as a retail establishment at 109 W. Main Street for a period beginning on the 18th day of October, 2023 and ending on the 18th day of October, 2023.

8. STAFF & BOARD MEMBER REPORTS (10 Minutes)

9. EXECUTIVE SESSION (15 Minutes) For discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. No action is anticipated at this time.

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10. ADJOURNMENT

Notice: Three or more members of the Town Board may be meeting informally at the Colorado Bar, Franciosi Brothers Pizza & Meatballs or The Oak Creek Tavern following the regularly scheduled Board Meeting. Members of the public are welcomed.

Please Note: All programs, services and activities of the Town of Oak Creek are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call our office at (970) 736-2422 or TDD access through RelayColorado by dialing 7-1-1 to coordinate your needs. Please notify us of your request as soon as possible to allow us time to meet your request. **This institution is an equal opportunity provider and employer.**