



OAK CREEK POLICE DEPARTMENT

129 Nancy Crawford Boulevard · P.O. Box 128 · Oak Creek, Colorado 80467
 (970) 736-8355 · Fax (970) 736-2217

Schedule of Fees

Service	Charge
Copy of Incident Report	\$5.00 (first five pages)
Copy of Incident Report (Each additional page)	\$0.25
Copy of Incident Report to Victims of VRA Crimes	Gratis
Certified Copies	\$2.00 per page
Statement of Certified Copy	\$5.00 per record
Search/Retrieval Fees	Gratis for First Hour \$30/hour after First Hour
Compilation of Data	\$50 per hour
Photographs	\$5.00 per case (stored on DVD/CD-rom) (or on requestor's portable media)
Body-Worn Camera Footage	\$15.00 per case (requestor provides portable media)
Body-Worn Camera Footage requiring redaction or processing to comply with law	Gratis for First Hour of labor to provide footage \$30/hour after First Hour of labor to provide footage
Fingerprints	\$10.00 first card \$3.00 each additional card
Sex Offender Annual Registration	\$75.00
Sex Offender Quarterly Registration	\$20.00
VIN Verification	Gratis
Certified VIN Inspection	\$50.00
Copy of Citation or Complaint	\$5.00
Copy of Registered Sex Offender List	\$1.00
Returned Check Charges	\$35.00 or actual cost of collection if greater
Notary Services	\$5.00 per Unique Document

Types of fingerprint services are limited and all fingerprinting is done by appointment only.

VIN Verifications and Certified VIN Inspections are done by appointment only.
 Vehicle must be in the Town of Oak Creek at time of service.

Records requests must be made on a Request for Records Form.
 Routine requests may take five (5) business days to process.
 Our office will inform you, as early as possible, about any delays.

Larger, or non-routine, requests for records may require a substantial deposit or complete payment before work commences and our office will give you best estimate as to total costs before work begins.

Fees may be waived at the discretion of the custodian of records on a case-by-case basis if and only if special needs and/or circumstances can be demonstrated; i.e. indigence, requests from crime victims, etc.

Fees for copying and photo services are waived for criminal justice agencies.

Fee Schedule Effective August 12, 2021