David Torgler, Administrator/Clerk

COMMUNICATION FORM

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FROM: David Torgler, Town Administrator/Clerk
DATE: April 24, 2023
ITEM: Consideration to waive the bidding process and enter into an agreement for services with AquaWorks DBO, LLC for the not-to-exceed amount of $10,000.
ATTACHED: Agreement for Services between AquaWorks DBO, Inc. and Client (Town of Oak Creek)

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BOARD ACTION: __X__ ACTION ITEMS
_____ DIRECTION REQUESTED
_____ INFORMATION

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REQUEST OR ISSUE: Consideration to waive the bidding process and enter into an agreement with AquaWorks DBO, LLC to assist the Town staff with addressing the requirements of its wastewater treatment discharge permit and potable water system limits.

RECOMMENDED ACTION: That the Board considers and waives the bidding process and approves an agreement with AquaWorks DBO, LLC to assist the Town staff with addressing the requirements of its wastewater treatment discharge permit and potable water system limits for the not-to-exceed amount of $10,000.

BACKGROUND INFORMATION: AquaWorks DBO is a consulting and engineering firm specializing in drinking water and wastewater treatment systems and can assist the Town staff with meeting CDPHE discharge and drinking water permit limits, and timely reporting to meet regulatory agency requirements. The proposed service agreement is a time and materials contract with a not-to-exceed amount of $10,000. AquaWorks is also working on systems in Phippsburg, Yampa, Milner and the Mountain School.

FISCAL IMPACTS: The proposed agreement is budgeted and will be paid through the water and sewer enterprise funds.

LEGAL ISSUES: None known

CONFLICTS OR ISSUES: None known.

SUMMARY AND ALTERNATIVES: Staff believes that by working with AquaWorks and others to maximize operations of the drinking water and sanitary sewer treatment facilities the Town will meet regulatory requirements and allow staff time to address inflow and infiltration into the Town's collection system, develop a capital improvement plan to fix the system and maximize the capacity of these two Town utility systems.