TOWN ADMINISTRATOR/CLERK

129 Nancy Crawford Blvd ● Oak Creek, CO 80467 ● 970-736-2422 ●townofoakcreek.com

TASTINGS PERMIT APPLICATION CHECKLIST

An Alcohol Tastings Permit allows a Retail Liquor Store, Liquor-Licensed Drugstore or Fermented Malt Beverage and Wine Retailer licensee to conduct sample tastings of alcoholic beverages within their establishment.

Licensees seeking an Alcohol Tastings Permit in the Town of Oak Creek need to submit an application to the Town Administrator/Clerk's Office no later than **45 days** prior to the first tasting. Licensees are limited to 156 Tasting days annually.

Once the application is deemed complete by the Town Administrator/Clerk's Office, the application will go before the Local Licensing Authority for approval.

The following documents must be submitted for a permit to be issued:

☐	Alcohol Tastings Applications
☐	Alcohol Tastings Schedule
☐	Certificate of an approved responsible vendor training for each individual conducting tastings
☐	Control plan establishing how the applicant will conduct the Tastings in compliance with State Statutes and the Town of Oak Creek Municipal Code. Include information regarding how alcohol will be served to only those 21 years of age or older, how alcohol will remain on the premises, how alcohol will be limited to established amount, etc
☐	Diagram showing where the Tastings will take place within the licensed premises
☐	$100.00 permit fee paid to the Town

At all times during all Alcohol Tastings, the Licensee shall post and keep visible to the public in a conspicuous place on the licensed premises a Tastings Permit issued by the Clerk's Office and a Minor Warning sign (C.R.S. 44-3-901).

The applicant shall give at least twenty-four hours' notice of any deviations in the tastings schedule as set forth in the application to the Town of Oak Creek Police Department by emailing rmaher@townofoakcreek.com or calling 970-736-2422 ext. 207.

If you have any questions regarding an Alcohol Tastings Permit, please call the Town Administrator/Clerk's Office at 970-736-2422 or email clerk@townofoakcreek.com.

TOWN ADMINISTRATOR/CLERK

129 Nancy Crawford Blvd ● Oak Creek, CO 80467 ● 970-736-2422 ●townofoakcreek.com

ALCOHOL TASTINGS PERMIT APPLICATION

An Alcohol Tastings Permit allows a Retail Liquor Store, Liquor-Licensed Drugstore or Fermented Malt Beverage and Wine Retailer licensee to conduct sample tastings of alcoholic beverages within their establishment.

Licensees seeking an Alcohol Tastings Permit in the Town of Oak Creek need to submit an application to the Town Administrator/Clerk's Office no later than **45 days** prior to the first tasting.

DATE: _____

Licensee Name:_____Trade Name (DBA):_____

Licensed Premise Address:_____

Mailing Address: _____

State License Number:_____ CCOB License Number:_____

Manager Name: _____

Business Phone Number:_____ Email Address: _____

CERTIFICATION OF APPLICANT

I hereby certify that the information in this application and all attachments is true, correct, and complete to the best of my knowledge. I certify that it is my responsibility and the responsibility of my agents and employees to comply with all applicable laws, including all applicable provisions of the Town of Oak Creek Municipal Code and the Colorado Liquor or Beer Code which affect my license.

_____ _____ _____

Authorized Signature Title Date

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY

_____ _____

Mayor Date

ATTEST: _____ _____

Town Administrator/Clerk Date

TOWN ADMINISTRATOR/CLERK

129 Nancy Crawford Blvd ● Oak Creek, CO 80467 ● 970-736-2422 ●townofoakcreek.com

ALCOHOL TASTINGS SCHEDULE

Licensee Name:_____DBA:_____

TASTINGS WILL BE CONDUCTED ON THE FOLLOWING DAYS AND HOURS:
(List hours with no more than 5 hours a day - does not need to be consecutive between 11:00 a.m. and 9:00 p.m. and no more than 156 days per year which runs concurrently with Licensees liquor license)

Tastings shall be conducted only by a person who has completed an approved responsible vendor training that meets the standards established by the Liquor Enforcement Division of the Colorado Department of Revenue, see https://sbg.colorado.gov/approved-responsible-vendors-training; and who is either a retail liquor store licensee, a liquor-licensed drugstore licensee or Fermented Malt Beverage and Wine Retailer licensee, or an employee of a licensee, or a representative, employee, or agent of the licensed wholesaler, brew pub, distillery pub, manufacturer, limited winery, importer, or vintner's restaurant promoting the alcohol beverages for the tasting, and only on a licensee's licensed premises.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
January							
February							
March							
April							
May							
June							
July							
August							
September							
October							
November							
December							

NOTE: The applicant shall give at least twenty-fours hours' notice of any deviations in the tastings schedule as set forth in the application to the Town of Oak Creek Police Department by emailing rmaher@townofoakcreek.com or calling 970-736-2422 ext. 207.

ANY VIOLATIONS OF THE TOWN OF OAK CREEK OR STATE LIQUOR CODE MAY RESULT IN REVOCATION, SUSPENSION, AND/OR ENFORCEMENT PROVISIONS AS MAY BE IMPOSED BY THE LOCAL LICENSING AUTHORITY.

TOWN ADMINISTRATOR/CLERK

129 Nancy Crawford Blvd ● Oak Creek, CO 80467 ● 970-736-2422 ●townofoakcreek.com

ALCOHOL TASTINGS PERMIT INFORMATION

○ Tastings is defined as the sampling of malt, vinous, or spirituous liquors that may occur on the premises of a retail liquor store licensee, a liquor-licensed drugstore licensee or Fermented Malt Beverage and Wine Retailer licensee by adult patrons of the licensee pursuant to the provisions of section 4.01 Town of Oak Creek Municipal Code and in accordance with the Colorado Beer Code and Colorado Liquor Code.

○ Tastings shall be subject to the following limitations:

■ Tastings shall be conducted only by a person who has completed an approved responsible vendor training that meets the standards established by the Liquor Enforcement Division of the Colorado Department of Revenue, see https://sbg.colorado.gov/approved-responsible-vendors-training; and who is either a retail liquor store licensee or a liquor-licensed drugstore licensee, or an employee of a licensee, and only on a licensee's licensed premises.

■ The alcohol used in tastings must be purchased through a licensed wholesaler, licensed brew pub, licensed distillery pub, or winery licensed pursuant to this section and in accordance with the Colorado Liquor Code.

■ The size of an individual alcohol sample shall not exceed one ounce of malt or vinous liquor or one-half of one ounce of spirituous liquor.

■ Tastings shall not exceed a total of five hours in duration per day, which need not be consecutive.

■ Tastings shall be conducted only during the operating hours in which the licensee on whose premises the tastings occur is permitted to sell alcohol beverages, and in no case earlier than 11:00 a.m. or later than 9:00 p.m.

■ The licensee shall prohibit patrons from leaving the licensed premises with an unconsumed sample.

■ The licensee shall promptly remove all open and unconsumed alcohol beverage samples from the licensed premises, destroy the samples immediately following the completion of the tasting, or store any open containers of unconsumed alcohol beverages in a secure area outside the sales area of the licensed premise for use at a tasting conducted at a later date or time.

■ The licensee shall not serve a person who is under twenty-one years of age or who is visibly intoxicated.

■ The licensee shall not serve more than four individual samples to a patron during a tasting.

■ Alcohol samples shall be in open containers and shall be provided to a patron free of charge.

■ Tastings may occur on no more than 156 days per year.

■ No manufacturer of spirituous or vinous liquors shall induce a licensee through free goods or financial or in-kind assistance to favor the manufacturer's products being sampled at a tasting. The licensee shall bear the financial and all other responsibility for a tasting.

■ The applicant for a tastings permit shall state on the application the days and times that tastings will occur. The applicant shall give at least twenty-four hours' notice of any deviations in the tastings schedule as set forth in the application to the Town of Oak Creek Police Department by emailing rmaher@townofoakcreek.com or calling 970-736-2422 ext. 207.