David Torgler, Administrator/Clerk

COMMUNICATION FORM

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FROM: David Torgler, Town Administrator/Clerk
DATE: February 23, 2023
ITEM: Consent Agenda
ATTACHED: January 2023 Financials; Town Resolution excerpts adopting CAP Plan; Employee Leave Accrual summary; January 12, 2022 Minutes; January 26, 2022 Minutes; License renewal for the Space Station's 2023 Fermented Malt Beverage and Wine Retailer License

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BOARD ACTION: _X_ ACTION ITEM
____ DIRECTION REQUESTED
____ INFORMATION

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REQUEST OR ISSUE: A consent agenda is used for the approval of routine agenda items, or items that have been reviewed at previous board meetings. The following items have been identified as routine and placed on the Consent Agenda:

A. Approval of January 2023 Financial statements.
B. Approval of the appointment of Steve Johnson as a Community Representative to the Routt County Climate Action Collaborative Board.
C. Approval for Town employees to carryover accrued leave from December 31, 2022.
D. Approval of January 12, 2023 Minutes.
E. Approval of January 26, 2023 Minutes.
F. Approval to renew a fermented malt beverage and wine retailer license for the Space Station LLC, located at 312 Myers Street, for the period April 9, 2023 through April 9, 2024

RECOMMENDED ACTION: That the Board approves the consent agenda as presented.

BACKGROUND INFORMATION: The Board has established a process to streamline certain types of items to allow sufficient time for discussion of topics or issues. Items that are routine or have been reviewed at previous board meetings can be placed on a consent agenda and approved with a single motion. Board members can request the removal of an item or items from the consent agenda for further discussion.

FISCAL IMPACTS: As identified in accompanying materials.

LEGAL ISSUES: Approval of these items will comply with the legal requirements for the same.

CONFLICTS OR ISSUES: None known.

SUMMARY AND ALTERNATIVES: See above.