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COLORADO
Department of Revenue
Marijuana Enforcement Division

Marijuana Enforcement Division Report of Changes Application

Marijuana Enforcement Division

Can You Submit One Report of Changes Application for Multiple Business Licenses?

Please note a separate application and fee is required for each application type (MOP, COTN, COL) and each legal business entitiy.

In an ongoing effort to streamline business efficiencies for marijuana licensees, the Marijuana Enforcement Division has updated the **Report of Changes Application (Change of Trade Name, Change of Location, Modification of Premises)** to permit a licensee to submit one application for multiple marijuana business licenses (medical or retail) operating under one legal business entity name. **It's important to note that this singular submission option applies to**:

1. Marijuana licenses operating under one legal business entity name;
2. Applications for which all the information provided equally applies to all the marijuana licenses noted in the singular application.

All Report of Changes Applications	
Does your change (of trade name, location, or modification) apply to licenses operating under one legal business entity name?	☐ Yes ☐ No

Change of Trade Name	
Is the proposed trade name the same for all licenses?	☐ Yes ☐ No

Change of Location	
Is the proposed new physical address the same for all licenses?	☐ Yes ☐ No

Modification of Premises	
Are the licenses at the exact same physical address?	☐ Yes ☐ No
Are all proposed modifications for the licenses at this address included in the "Description of Changes"?	☐ Yes ☐ No

If you answered YES to all questions that apply to your change, you may be able to submit one Report of Changes application for all licenses affected by the change. Please note a separate application and fee is required for each application type (MOP, COTN, COL) and each legal business entity.

Please note MED staff cannot advise with certainty regarding the number of applications required for a report of changes without first initiating an investigation.

The MED will accept **complete** applications as they are submitted. Note fees for multiple application submissions may not be refundable. Further, if you submit one application that in fact requires separate application submissions, the assigned investigator will contact you and inform of the need to submit additional applications, which may delay any further review and processing of your changes.

Colorado Marijuana Enforcement Division

Report of Changes Application Instructions

APPLICATION CHECKLIST

(Please refer to fee schedule on the website — *SBG.Colorado.gov/Marijuana-Enforcement*)

☒ *1* **Types of Changes**

A separate application packet must be submitted for each license affected by the change, each type of change, and each different legal business entity. **(REFER TO PREVIOUS PAGE FOR GUIDANCE ON MULTIPLE LICENSES ON ONE APPLICATION.)** Check the appropriate box below and proceed to the next page. **INCLUDE ALL ATTACHMENTS.**

- ☐ 1) **To Change Trade Name (COTN):** Complete the COTN section on page 1.Submit a copy of the New Trade Name registration (from the Secretary of State's Office).
- ☐ 2) **To Change Location (COL):** Complete the COL section on page 2 of the application. Include any required documentation.
- ☒ 3) **To Modify Premises (MOP):** Complete page 3 of the application.Include any required documentation.

☒ *2* Upon request by the Division, an Applicant must provide additional information or documents required to process and investigate the application, within seven (7) days of the request.

NOTE: This deadline may be extended for a period of time commensurate with the scope of the request.

☒ *3* **Application Submittal**

Bring in or mail in application (check or money order only if mailed) and all attachments and requisite fees

Marijuana Enforcement Division
1697 Cole Blvd., Suite 200
Lakewood, CO 80401

NOTE: Incomplete applications will not be processed. Applicants must collect the incomplete application and fees (including those mailed in or delivered via courier), from the Lakewood Office prior to the end of the next business day.

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DR 8545 (12/02/22)
COLORADO DEPARTMENT OF REVENUE
Marijuana Enforcement Division
SBG.Colorado.gov/Marijuana-Enforcement

Marijuana Enforcement Division
Report of Changes

(Keep a copy of this application for your records)

License Number(s) (All answers must be printed legibly or typewritten) 403R-00544		
1. Legal Business Name (A separate application is required for each legal business entity) KP LLC		
2. Current Business Address 228 Arthur Ave.		
City Oak Creek	State CO	ZIP 80467
3. Primary Contact Person for Business Jessica Scardina	Primary Contact Phone Number 720-220-3295	
Title Legal Affairs		
4. Mailing Address for Business P.O. Box 814		
City Oak Creek	State CO	ZIP 80467
Primary Contact Email jessica@binske.com		

1. Change Trade Name

Change of Trade Name / DBA only (Attach the following supporting documents)

1. Copy of Change of Trade Name or Amendment filed with the Colorado Secretary of State
2. Copy of new Trade Name registration

Old Trade Name	
New Trade Name	

COTN - Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Printed Last Name of Owner/Principal	First Name	Full Middle Name
Title		Date
Signature of Owner/Principal THIS FORM MUST BE SIGNED IN ACROBAT PRO OR READER		REQUIRED

Pursuant to 44-10-305(4) prior to submitting an application for a license, registration or permit, the applicant needs to be aware that having a medical marijuana or retail marijuana license and working in the medical marijuana or retail marijuana industry may have adverse federal immigration consequences.

2. Change of Location - Local Licensing conditional approval must be provided prior to MED approval. Per Rule 2-255

(**Note:** Licensees may not move their licensed premises until approved by state and local authorities.)

A. Address of current premises

Address		
City	County	ZIP

B. Address of proposed new premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)

Address		
City	County	ZIP

C. New Mailing Address if Applicable.

Address		
City	County	ZIP

D. Attach detailed diagram of the premises and include a separate security drawing (Diagrams to be single-sided on 8.5x11 inch paper, preferably in color).

E. Is this change of location intended to collapse a retail or medical cultivation with another? If so, please identify the license collapsing into.

F. One complete original COL application packet + one complete copy of the same is required.

G. Will the proposed change result in the licensed premises now being located within 1000 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? ☐ Yes ☐ No

(If yes, explain in detail, describe any exemptions that apply and provide a copy of the exemption or local ordinance)

COL - Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Printed Last Name of Owner/Principal	First Name	Full Middle Name
Title		Date

Signature of Owner/Principal

THIS FORM MUST BE SIGNED IN ACROBAT PRO OR READER

REQUIRED

Report and Approval of Local Licensing Authority (City / County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Article 10, C.R.S., as amended. **Therefore, this application is approved. (Provide local stamp/seal on this page for proof of approval with signature).**

Printed Name of Local Licensing Rep

Local Licensing Authority (City or County)	Date Filed With Local Authority
Title	Date

Signature of Local Licensing Representative

THIS FORM MUST BE SIGNED IN ACROBAT PRO OR READER

REQUIRED

3. Modification of Premises - Local Licensing conditional approval must be provided prior to MED approval. Per Rule 2-260

(Note: Licensees may not modify their licensed premises until approved by state and local authorities.)

A. Describe change proposal in detail. NOTE: "Complete remodel" or "See floor plans" will not be accepted.

- Main level: 1. The unlabeled room in the top left corner will be a Veg Room; 2. We will add a new framed wall and sliding door between the Veg Room and the hallway; 3. We will add new double doors to the hallway leading from the Veg Room; 4. We are adding windows to the exterior of the building (top left corner) for aesthetic purposes only; 5. The unlabeled room in the top right corner will be an Electrical Room; 6. The room currently designated as Packaging will be changed to Dry / Cure #1; 7. The room currently designated as Trim will be changed to Dry / Cure #2; 8. The Dry Room will be changed to Mother Plants / Propagation Room; 9. The unlabeled room in the bottom right corner will be labeled Office; 10. The small room to the left of the Office will be labeled Security. 11. We will add a walk-in freezer to the Vault / Storage Room in the bottom left corner.

- Upper Level: 1. The small room within the Veg Room will be designated as a Quarantine Room; 2. Both larger rooms will be designated as Flower Rooms.

- Lower Level: No changes.

- We will also replace and add cameras to the surveillance system, as shown on the attached security plans.

B. Will the proposed change result in the licensed premises now being located within 1000 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? ☐ Yes ☒ No

(If yes, explain in detail, describe any exemptions that apply and provide a copy of the exemption or local ordinance)

C. Attach a diagram of the current licensed premises and a **separate diagram of the proposed changes** for the licensed premises including security equipment locations. See attached.

D. Attach REVISED lease, only if it was revised due to the modification. N/A

E. Attach proof of Landlord consent for modification (This may be the revised lease). See attached.

F. For changes to Mobile Premises, attach the completed Mobile Hospitality Business Addendum D from the Marijuana Hospitality Business License application (Form DR 8565). N/A

MOP - Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Printed Last Name of Owner/Principal	First Name	Full Middle Name
Pasternack	Jacob	Brett

Title	Date
Owner	1/3/2023

Signature of Owner/Principal DocuSigned by: REQUIRED

Report and Approval of Local Licensing Authority (City / County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Article 10, C.R.S., as amended. **Therefore, this application is approved. (Provide local stamp/seal on this page for proof of approval with signature).**

Printed Name of Local Licensing Rep: David Torgler

Local Licensing Authority (City or County)	Date Filed With Local Authority
Town of Oak Creek	1/10/2023

Title	Date
Town Manager	

Signature of Local Licensing Representative REQUIRED

KP, LLC
228 Arthur Ave.
Oak Creek, CO 80467

Retail Grow
403R-00544

Premises Diagram

Licensed Premises
Entire premises is limited access area.

YVE
YAMPA VALLEY ENGINEERING, INC.

STRUCTURAL
MECHANICAL
ENGINEERING
DESIGN
DRAFTING
SERVICES

JAMES STEGMAIER, P.E.
1794 RAMAR PLAZA
P.O. BOX 772192
STEAMBOAT SPRINGS, CO 80477
970-879-9205
jvengr@yvengr.com

PLANS FOR:
220 ARTHUR AVE.
OAK CREEK, COLORADO

JOB NO.: 15-80
DRAWN: ECS
DATE: 06-06-15

REVISIONS

NO.	DATE	DRAWN
1	09-21-15	ECS
2	12-29-16	ECS

SHEET NUMBER
A-6

KP, LLC
403R-00544

Premises Diagram

UPPER LEVEL

YVE
YAMPA VALLEY ENGINEERING, INC.

STRUCTURAL
MECHANICAL
ENGINEERING
DESIGN
DRAFTING
SERVICES

JAMES STEGMAIER, P.E.
1784 KAMAR PLAZA
P.O. BOX 772182
STEAMBOAT SPRINGS, CO
80477
970-870-8228
jsteg@yvengr.com

PLANS FOR:
228 ARTHUR AVE.
OAK CREEK, COLORADO

JOB NO: 15-003
DRAWN: ECS
DATE: 05-26-15

REVISIONS

NO.	DATE	DRAWN
1	10-01-15	ECS
2	07-20-16	ECS

SHEET NUMBER
A-7

KP, LLC
403R-00544

Premises Diagram

BASEMENT

YVE, YAMPA VALLEY ENGINEERING, INC.

STRUCTURAL
MECHANICAL
ENGINEERING
DESIGN
DRAFTING
SERVICES

JAMES STEGMAIER, P.E.
1784 LAMAR PLAZA
P.O. BOX 772182
STEAMBOAT SPRINGS, CO
80477
970-870-8259
yveng@yveng.com

PLANS FOR:
228 ARTHUR AVE.
OAK CREEK, COLORADO

JOB NO: 15-203
DRAWN: KCS
DATE: 06-30-14

REVISIONS

NO.	DATE	DRAWN
△	09-23-15	KCS

SHEET NUMBER
A-5

KP, LLC
228 Arthur Ave.
Oak Creek, CO 80467

Retail Grow
403R. 00544
Security Diagram

Licensed Premises
Entire premises vs Limited Access
DVR
Camera

YVE
YAMPA VALLEY ENGINEERING, INC.
STRUCTURAL
MECHANICAL
ENGINEERING
DESIGN
DRAFTING
SERVICES

JAMES STEUMAZER, P.E.
1794 BARAN PLAZA
P.O. BOX 772192
STEAMBOAT SPRINGS, CO
80477
970-870-8099
yveng@yveng.com

PLANS FOR:
228 ARTHUR AVE.
OAK CREEK, COLORADO

JOB NO.: 15-081
DRAWN: ECS
DATE: 06-06-15

REVISIONS

NO.	DATE	DRAWN
1	09-23-15	ECS
2	07-20-16	ECS

SHEET NUMBER
A-6

ICP, LLC
403R-00544

Security Diagram

UPPER LEVEL

YVE
YAMPA VALLEY ENGINEERING, INC.

STRUCTURAL
MECHANICAL
ENGINEERING
DESIGN
DRAFTING
SERVICES

JAMES STEGMAIER, P.E.
1794 KAMAR PLAZA
P.O. BOX 772192
STEAMBOAT SPRINGS, CO
80477
970-870-9209
jsteg@yvegr.com

PLANS FOR:
220 ARTHUR AVE.
OAK CREEK, COLORADO

JOB NO.: 15-403
DRAWN: ECS
DATE: 06-26-15

REVISIONS

NO.	DATE	DRAWN
1	10-01-15	ECS
2	07-20-16	ECS

SHEET NUMBER
A-7

KP, LLC
403R-00544

Security Diagram

BASEMENT

YVE
YAMPA VALLEY ENGINEERING, INC.

STRUCTURAL
MECHANICAL
ENGINEERING
DESIGN
DRAFTING
SERVICES

JAMES STEGMAIER, P.E.
1784 KAMAR PLAZA
P.O. BOX 772187
STEAMBOAT SPRINGS, CO
80477
970-870-8228
yvesgr@yvesgr.com

PLANS FOR:
228 ARTHUR AVE.
OAK CREEK, COLORADO

JOB NO: 15-861
DRAWN: ECS
DATE: 08-30-14

REVISIONS

NO.	DATE	DRAWN
1	09-23-15	ECS

SHEET NUMBER
A-5

Proposed licensed premises diagram

KP LLC RMCF 403R-00544
228 Arthur Ave., Oak Creek, CO 80467
*Entire premises is LAA

1 A-6 PROPOSED MAIN LEVEL FLOOR PLAN
SCALE 1/4" = 1'-0"
3,850 SQ.FT.

KP, LLC

Proposed licensed premises diagram

KP LLC RMCF 403R-00544
228 Arthur Ave., Oak Creek, CO 80467
*Entire premises is LAA

KP LLC RMCF 403R-00544
228 Arthur Ave., Oak Creek, CO 80467
*Entire premises is LAA

Proposed licensed premises diagram

BASEMENT

KP, LLC
228 ARTHUR AVE.
OAK CREEK, COLORADO

Proposed security diagram - main level

KP LLC RMCF 403R-00544
228 Arthur Ave., Oak Creek, CO 80467
*Entire premises is LAA

KEY

Licensed Premises Boundary
Entire premises is Limited Access Area

DVR DVR

Camera Location / View

Proposed security diagram - second floor

KP LLC RMCF 403R-00544
228 Arthur Ave., Oak Creek, CO 80467
*Entire premises is LAA

KEY

Licensed Premises Boundary
Entire premises is Limited Access Area

DVR DVR

Camera Location / View

KP LLC RMCF 403R-00544
228 Arthur Ave., Oak Creek, CO 80467
*Entire premises is LAA

Proposed security diagram - basement

KEY

Licensed Premises Boundary
Entire premises is Limited Access Area

DVR DVR

Camera Location / View

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CONSENT TO MODIFICATION OF LEASED PREMISES

This Consent to Modification of Leased Premises (this "**Agreement**") is made and entered into as of November 9, 2022 (the "**Effective Date**"), by and between China Cat, LLC, a Colorado limited liability company ("**Landlord**"), and KP, LLC, a Colorado limited liability company ("**Tenant**").

RECITALS

A. Landlord and Tenant entered into that certain Lease Agreement (the "**Lease**"), dated March 8, 2016, whereby Landlord leases to Tenant approximately 13,000 square feet of space commonly known as 228 Arthur Avenue, Oak Creek, CO 80467 (the "**Premises**").

B. Tenant desires to make the Alterations to the Premises as set forth on Exhibit A, attached hereto and incorporated herein by reference (the "**Modification**").

C. Section 11(a) of the Lease provides that Tenant shall make no Alterations without the prior written consent of Landlord.

D. Tenant requests the consent of Landlord to the Modification, subject to the terms and conditions herein.

AGREEMENT

In consideration of the foregoing preambles which by this reference are incorporated herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. **Defined Terms**. All capitalized terms used but not defined in this Agreement will have the meanings set forth for such terms in the Lease.

2. **Consent**. Subject to the terms and conditions contained in this Agreement, Landlord hereby consents to the Modification. The consent contained herein shall not waive any rights of Landlord as to any subsequent Alteration.

3. **Representations**. Tenant hereby represents and warrants that Tenant has full power and authority to enter into this Agreement.

4. **Binding Effect; Governing Law**. This Agreement shall be binding upon Landlord, Tenant and their respective successors and assigns. This Agreement shall be governed by the laws of the State of Colorado.

5. **Amendment; Entire Agreement**. This Agreement shall not be amended or modified except by an instrument in writing signed by all the parties hereto, and this Agreement contains all of the agreements, understandings, representations and warranties of the parties with respect to the subject matter hereof.

6. **Execution**. This Agreement may be executed in multiple counterparts, each of which shall constitute an original, but all of which shall constitute one document. Facsimiles of executed copies hereof may be delivered by telecopy, email, DocuSign, or other electronic means and upon receipt, such facsimile copies will be deemed originals and binding upon the parties hereto. Without limiting or otherwise affecting the validity of facsimile executed copies hereof that have been delivered by telecopy, email or other

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electronic means, each party will endeavor to deliver originals to the other party as promptly as possible after execution.

[*Signature Page Follows*]

DocuSign Envelope ID: A9365E5F-9516-4864-8A3D-B13A3360ED72

IN WITNESS WHEREOF, Landlord and Tenant each caused this Agreement to be executed and delivered by its duly authorized representative to be effective as of the Effective Date.

LANDLORD:

CHINA CAT, LLC,
a Colorado limited liability company

DocuSigned by:

By: _____
D6AEFDA3324F4F9...
Name: Jake Pasternack
Title: Manager

TENANT:

KP, LLC,
a Colorado limited liability company

DocuSigned by:

By: _____
D6AEFDA3324F4F9...
Name: Jake Pasternack
Title: Manager

DocuSign Envelope ID: A9365E5F-9516-4864-8A3D-B13A3360ED72

EXHIBIT A

Proposed Modification of Premises

(attached)