

**OAK CREEK BOARD OF TRUSTEES
DECEMBER 8, 2022
REGULAR BOARD MEETING
AGENDA
6:00 P.M.**

December 2, 2022
STATE OF COLORADO
COUNTY OF ROUTT

To the Board of Trustees of the Town of Oak Creek and to all Other Persons to whom it may concern:

Notice is hereby given that a **Regular Meeting** of the Board of Trustees, Town of Oak Creek, Routt County, Colorado, will be held on Thursday, December 8, 2022 beginning at 6:00 p.m. in the Hearing Room, Town of Oak Creek Offices, 129 Nancy Crawford Blvd., Oak Creek, Colorado. The Board of Trustees will be attending either in person or via web based meeting through Zoom (zoom.us). **Agenda is subject to change up to 24 hours before scheduled hearings.** The public is invited to attend/participate via Zoom or Facebook Live. The Facebook Live event will be broadcast through the Town of Oak Creek's Facebook page.

Join Zoom Meeting

<https://us02web.zoom.us/j/81449378638>

Meeting ID: 814 4937 8638

One tap mobile (for call in meeting)

+1-669-900-6833,,81449378638# US (San Jose)

+1-346-248-7799,,81449378638# US (Houston)

1. CALL TO ORDER (5 Minutes):

- A. Roll Call
- B. Pledge of Allegiance

2. AUDIENCE PARTICIPATION (5 Minutes):

(This section of the agenda is set aside for questions or comments by the public, regarding issues other than agenda items. Please limit comments to three minutes. The Board of Trustees will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Board of Trustees concerning any agenda item will be given the opportunity to speak for three minutes at the scheduled time for that item.)

3. HISTORICAL SOCIETY OF OAK CREEK & PHIPPSBURG PRESENTATION (10 Minutes) The Historical Society has asked to be on the December 8, 2022 meeting agenda to address "the Museum property."

4. PRESENTATION AND UPDATE OF THE ROUTT COUNTY CLIMATE ACTION PLAN (CAP) (30 Minutes) Ashley Dean, Collaborative Initiatives Manager, Yampa Valley Sustainability Council, will be presenting an update of the Routt County CAP. Ms. Dean will be providing an overview of partner engagement and identifying opportunities to successfully implement key initiatives.

5. CONSIDERATION OF RESOLUTION 2022-014 SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF OAK CREEK, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2023 AND ENDING ON THE LAST DAY OF DECEMBER, 2023 (10 Minutes) Staff will present an update and summary of the draft 2023 Budget and discuss recommended updates with the Board.

6. CONSIDERATION OF RESOLUTION 2022-015 APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW FOR THE TOWN OF OAK CREEK, COLORADO FOR THE 2023 BUDGET YEAR (5 Minutes) Resolution 2022-015 appropriates funding for the adopted 2023 Budget in accordance with Resolution 2022-014.

7. CONSIDERATION OF RESOLUTION 2022-016 LEVY OF GENERAL PROPERTY TAXES (5 Minutes) Consideration for approval and authorization to sign Resolution 2022-016, a Resolution levying general property taxes for the Year 2022 to help defray the costs of government for the Town of Oak Creek, Colorado for the 2023 Budget Year.

8. CONSIDERATION TO APPROVE RESOLUTION 2022-017 SETTING THE MONTHLY RESIDENTIAL TRASH REMOVAL CHARGE (5 Minutes) A rate increase of 3.3% is proposed to provide adequate funding for the purpose of balancing the trash fund that provides weekly residential trash and recycling services.

9. CONSIDERATION TO APPROVE RESOLUTION 2022-018 A RESOLUTION OF THE TOWN BOARD OF THE TOWN OF OAK CREEK, COLORADO APPROVING A SPECIAL USE PERMIT ALLOWING FOR THE SHERIFF RESERVOIR AND DAM TO BE LOCATED ON FEDERAL LANDS (5 Minutes) Earlier this year the Town Board approved Resolution 2022-005 applying for a permit renewal allowing for the Sheriff Reservoir and dam and other equipment and accesses to be located on Federal Forest Service lands. An updated SUP has been prepared by the Forest Service extending the Sheriff Reservoir & Dam permit for thirty years.

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- 10. CONSIDERATION OF RESOLUTION 2022-019 ADOPTING AN UPDATED EMPLOYEE SALARY SCHEDULE IN ACCORDANCE WITH SECTION 2.26.040, TOWN OF OAK CREEK MUNICIPAL CODE. (5 Minutes)** Consideration to adopt a wage increase of 4.5% for Town employees to help defray the cost of living increase in 2022 and to help retain and attract employees of choice.
- 11. CONSIDERATION OF RESOLUTION 2022-020 TO PURCHASE LOTS 17, 18, 19 and 20, AND ANY ADJACENT PARTIALLY VACATED ALLEY LAND, BLOCK 2, 2nd ADDITION TO OAK CREEK FROM THE ROUTT COUNTY FOUNDATION FOR SENIOR CITIZENS, INC. FOR THE AMOUNT OF \$12,000 PLUS CLOSING AND TOWN ATTORNEY FEES, AND AUTHORIZING THE MAYOR, TOWN ATTORNEY AND TOWN ADMINISTRATOR/CLERK TO EXECUTE THE PURCHASE DOCUMENTS APPROVED BY THE TOWN ATTORNEY (10 Minutes)** Consideration to purchase four lots located between Oak Creek and the adjacent alley, south of the Colorado Bar, for public purposes. The Foundation proposes to sell these lots to the Town for \$12,000. Funding for this purchase is proposed to be from funds restricted in the General Fund for public parking needs.
- 12. CONSIDERATION OF RESOLUTION 2022-021 TO ADOPT SUPPLEMENTAL 2022 BUDGET APPROPRIATIONS TO DEFRAY EXPENDITURES IN EXCESS OF AMOUNTS BUDGETED IN THE GENERAL FUND (5 Minutes)** General Fund expenses totaling \$38,000 over the amount authorized in the 2022 Budget were incurred for various and necessary reasons. Adoption of this supplemental appropriation, using fund balance, will balance the General Fund for Calendar Year 2022.
- 13. CONSENT AGENDA (5 Minutes):**
 - A. Approval of November 10, 2022 Meeting Minutes.
 - B. Approval for staff to enter into an agreement with a third-party service to sell Town equipment and/or vehicles.
- 14. STAFF & BOARD MEMBER REPORTS (10 Minutes)**
- 15. ADJOURNMENT**

Notice: Three or more members of the Town Board may be meeting informally at the Colorado Bar or The Oak Creek Tavern following the regularly scheduled Board Meeting. Members of the public are welcomed.

Please Note: All programs, services and activities of the Town of Oak Creek are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call our office at (970) 736-2422 or TDD access through RelayColorado by dialing 7-1-1 to coordinate your needs. Please notify us of your request as soon as possible to allow us time to meet your request. **This institution is an equal opportunity provider and employer.**