

OAK CREEK BOARD OF TRUSTEES
APRIL 28, 2022
REGULAR BOARD MEETING
AGENDA
6:00 P.M.

April 26, 2022
STATE OF COLORADO
COUNTY OF ROUTT

To the Board of Trustees of the Town of Oak Creek and to all Other Persons to whom it may concern:

Notice is hereby given that a **Regular Meeting** of the Board of Trustees, Town of Oak Creek, Routt County, Colorado, will be held on Thursday, April 28, 2022 beginning at 6:00 p.m. in the Hearing Room, Town of Oak Creek Offices, 129 Nancy Crawford Blvd., Oak Creek, Colorado. The Board of Trustees will be attending either in person or via web based meeting through Zoom (zoom.us). **Agenda is subject to change up to 24 hours before scheduled hearings.** The public is invited to attend/participate via Zoom or Facebook Live. The Facebook Live event will be broadcast through the Town of Oak Creek's Facebook page.

Join Zoom Meeting

<https://us02web.zoom.us/j/81449378638>

Meeting ID: 814 4937 8638

One tap mobile (for call in meeting)

+1-669-900-6833,,81449378638# US (San Jose)

+1-346-248-7799,,81449378638# US (Houston)

1. CALL TO ORDER (5 Minutes):

- A. Roll Call
- B. Pledge of Allegiance

2. AUDIENCE PARTICIPATION (5 Minutes):

(This section of the agenda is set aside for questions or comments by the public, regarding issues other than agenda items. Please limit comments to three minutes. The Board of Trustees will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Board of Trustees concerning any agenda item will be given the opportunity to speak for three minutes at the scheduled time for that item.)

3. ADMINISTER OATH OF OFFICE –TRUSTEES (5 Minutes)

Mayor Knoebel or the Town Administrator/Clerk shall administer the oath of office to the Town's newly elected Trustees McElfish and Dobbins.

4. RESOLUTION 2022- 007 APPOINTING MUNICIPAL OFFICERS (5 Minutes): Discussion, review and consideration for approval and authorization to sign Resolution 2022-007, A Resolution Appointing the Town Administrator/Clerk, Treasurer, Police Chief and Town Attorney in accordance with C.R.S. § 31-4-304; and the Municipal Judge and Court Clerk in accordance with C.R.S. § 13-10-105, subsequent to the Regular Municipal Election.

5. PROCLAMATION RECOGNIZING APRIL 2022 AS SEXUAL ASSAULT AWARENESS MONTH IN THE TOWN OF OAK CREEK, COLORADO (5 Minutes): Consideration to recognize April 2022 as Sexual Assault Awareness Month in the Town of Oak Creek.

6. DISCUSSION REGARDING AN UPDATED SITE PLAN FOR THE MAIN STREET PARK (10 Minutes): Following the installation of CDOT grant improvements and approval of a permit to use a portion of the rear of the park as a retail garden facility revision of the site plan that retains snow storage as the primary seasonal use of the park is appropriate.

7. DISCUSSION REGARDING THE OAK CREEK MUSEUM ROOF REPAIR WORK (15 Minutes): The Museum roof leaks will require substantial work to repair the leaks properly, address mold problems, replace rotting roof framing and evaluate/address possible asbestos remediation. Consideration of repair work, funding and contracting will be discussed.

8. CONSENT AGENDA (5 Minutes):

- A. Approval of March 24, 2022 meeting minutes.
- B. Approval of the February 2022 Financials.
- C. Approval of a Retail Marijuana Cultivation Facility at 228 Arthur Avenue for KP, LLC.
- D. Approval of a Retail Marijuana Production Facility at 209 Nancy Crawford Blvd. for KP, LLC.
- E. Approval of a Medical Marijuana Production Facility at 209 Nancy Crawford Blvd. for KP, LLC.
- F. Approval of a Retail Marijuana Cultivation Facility at 240 Arthur Avenue for 240 Arthur Avenue LLC.

9. STAFF & BOARD MEMBER REPORTS (10 Minutes)

10. EXECUTIVE SESSION

To confer with the Town Attorney for the purposes of receiving legal advice on specific legal questions pursuant to C.R.S. 24-6-402(4)(b).

11. ADJOURNMENT

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- A. Approval of March 24, 2022 meeting minutes.
- B. Approval of the February 2022 Financials.
- C. Approval of a Retail Marijuana Cultivation Facility at 228 Arthur Avenue for KP, LLC.
- D. Approval of a Retail Marijuana Production Facility at 209 Nancy Crawford Blvd. for KP, LLC.
- E. Approval of a Medical Marijuana Production Facility at 209 Nancy Crawford Blvd. for KP, LLC.
- F. Approval of a Retail Marijuana Cultivation Facility at 240 Arthur Avenue for 240 Arthur Avenue LLC.

9. STAFF & BOARD MEMBER REPORTS (10 Minutes)

10. EXECUTIVE SESSION

To confer with the Town Attorney for the purposes of receiving legal advice on specific legal questions pursuant to C.R.S. 24-6-402(4)(b).

11. ADJOURNMENT

Notice: Three or more members of the Town Board may be meeting informally at the Colorado Bar or The Oak Creek Tavern following the regularly scheduled Board Meeting. Members of the public are welcomed.

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OAK CREEK BOARD OF TRUSTEES
APRIL 28, 2022
REGULAR BOARD MEETING
AGENDA
6:00 P.M.

April 26, 2022
STATE OF COLORADO
COUNTY OF ROUTT

To the Board of Trustees of the Town of Oak Creek and to all Other Persons to whom it may concern:

Notice is hereby given that a **Regular Meeting** of the Board of Trustees, Town of Oak Creek, Routt County, Colorado, will be held on Thursday, April 28, 2022 beginning at 6:00 p.m. in the Hearing Room, Town of Oak Creek Offices, 129 Nancy Crawford Blvd., Oak Creek, Colorado. The Board of Trustees will be attending either in person or via web based meeting through Zoom (zoom.us). **Agenda is subject to change up to 24 hours before scheduled hearings.** The public is invited to attend/participate via Zoom or Facebook Live. The Facebook Live event will be broadcast through the Town of Oak Creek's Facebook page.

Join Zoom Meeting

<https://us02web.zoom.us/j/81449378638>

Meeting ID: 814 4937 8638

One tap mobile (for call in meeting)

+1-669-900-6833,,81449378638# US (San Jose)

+1-346-248-7799,,81449378638# US (Houston)

1. CALL TO ORDER (5 Minutes):

- A. Roll Call
- B. Pledge of Allegiance

2. AUDIENCE PARTICIPATION (5 Minutes):

(This section of the agenda is set aside for questions or comments by the public, regarding issues other than agenda items. Please limit comments to three minutes. The Board of Trustees will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Board of Trustees concerning any agenda item will be given the opportunity to speak for three minutes at the scheduled time for that item.)

3. ADMINISTER OATH OF OFFICE –TRUSTEES (5 Minutes)

Mayor Knoebel or the Town Administrator/Clerk shall administer the oath of office to the Town's newly elected Trustees McElfish and Dobbins.

4. RESOLUTION 2022- 007 APPOINTING MUNICIPAL OFFICERS (5 Minutes): Discussion, review and consideration for approval and authorization to sign Resolution 2022-007, A Resolution Appointing the Town Administrator/Clerk, Treasurer, Police Chief and Town Attorney in accordance with C.R.S. § 31-4-304; and the Municipal Judge and Court Clerk in accordance with C.R.S. § 13-10-105, subsequent to the Regular Municipal Election.

5. PROCLAMATION RECOGNIZING APRIL 2022 AS SEXUAL ASSAULT AWARENESS MONTH IN THE TOWN OF OAK CREEK, COLORADO (5 Minutes): Consideration to recognize April 2022 as Sexual Assault Awareness Month in the Town of Oak Creek.

6. DISCUSSION REGARDING AN UPDATED SITE PLAN FOR THE MAIN STREET PARK (10 Minutes): Following the installation of CDOT grant improvements and approval of a permit to use a portion of the rear of the park as a retail garden facility revision of the site plan that retains snow storage as the primary seasonal use of the park is appropriate.

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