

**OAK CREEK BOARD OF TRUSTEES
FEBRUARY 24, 2022
REGULAR BOARD MEETING
AGENDA
6:00 P.M.**

February 18, 2022
STATE OF COLORADO
COUNTY OF ROUTT

To the Board of Trustees of the Town of Oak Creek and to all Other Persons to whom it may concern:

Notice is hereby given that a **Regular Meeting** of the Board of Trustees, Town of Oak Creek, Routt County, Colorado, will be held on Thursday, February 24, 2022 beginning at 6:00 p.m. in the Hearing Room, Town of Oak Creek Offices, 129 Nancy Crawford Blvd., Oak Creek, Colorado. The Board of Trustees will be attending either in person or via web based meeting through Zoom (zoom.us). **Agenda is subject to change up to 24 hours before scheduled hearings.** The public is invited to attend/participate via Zoom or Facebook Live. The Facebook Live event will be broadcast through the Town of Oak Creek's Facebook page.

Join Zoom Meeting

<https://us02web.zoom.us/j/81449378638>

Meeting ID: 814 4937 8638

One tap mobile (for call in meeting)

+1-669-900-6833,,81449378638# US (San Jose)

+1-346-248-7799,,81449378638# US (Houston)

1. CALL TO ORDER (5 Minutes):

- A. Roll Call
- B. Pledge of Allegiance

2. AUDIENCE PARTICIPATION (5 Minutes):

(This section of the agenda is set aside for questions or comments by the public, regarding issues other than agenda items. Please limit comments to three minutes. The Board of Trustees will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Board of Trustees concerning any agenda item will be given the opportunity to speak for three minutes at the scheduled time for that item.)

3. ORDINANCE 663, AN ORDINANCE AMENDING THE TOWN OF OAK CREEK PERSONNEL POLICIES AND PROCEDURES ENACTED PURSUANT TO CHAPTER 2.26 OF THE OAK CREEK MUNICIPAL CODE (5 Minutes):

Public hearing to review, discuss and consider comments from the public on an ordinance amending the Personnel Policies and Procedures of the Municipal Town Code and consideration to approve Ordinance 663.

4. RESOLUTION 2022-05, A RESOLUTION OF THE TOWN BOARD OF THE TOWN OF OAK CREEK, COLORADO APPLYING FOR A PERMIT RENEWAL ALLOWING FOR THE SHERIFF RESERVOIR AND DAM TO BE LOCATED ON FEDERAL LANDS (5 Minutes): Consideration to apply for a renewal of the existing Special Use Permit YAM101701 for the continued purpose of operation and maintenance of Sheriff Reservoir, dam, spillway, outlet works, spillway walking bridge; five (5) parshall flume weirs for the measurement of water entering and leaving Sheriff Reservoir; and, authorizing the Mayor and Town Administrator/Clerk to execute necessary permit documents.

5. CONSIDERATION TO APPROVE AND AUTHORIZATION TO SIGN A REVOCABLE PERMIT AGREEMENT BETWEEN THE TOWN OF OAK CREEK AND CLAIRE SCANLON, DBA MICA GREENSCAPES FOR SEASONAL USE OF A PORTION OF THE MAIN STREET PARK. (10 Minutes): Claire Scanlon has submitted an application to use a portion of the Town owned park located at Main Street and Sharp Avenue for seasonal sale of plants, pumpkins, Christmas trees/wreaths and similar items.

6. CONSIDERATION TO APPROVE PROPOSED USES OF FUNDS FOR THE CHILD CARE OPERATIONS STABILIZATION GRANT (10 Minutes): The Town was unexpectedly provided a \$52,525 grant from the Colorado Department of Human Services. The grant is to be used for existing and new child care operating expenses and help provide financial relief to families. Staff has prepared recommendations to meet these expectations for consideration.

7. DISCUSSION AND UPDATE REGARDING THE TOWN'S SUMMER CAMP REGISTRATION PROCESS (10 Minutes): Summer Camp Registration will be on Monday, April 11, 2022 at 8:00 a.m. There will be up to thirty nine (39) spots available each day.

8. CONSENT AGENDA (5 Minutes):

- A. Approval of February 10, 2022 Minutes.
- B. Approval of an application of a Special Use Permit for the replacement of an outlet works gate and gate stem for the existing Sheriff Reservoir & Dam; and authorization for the Town Administrator/Clerk to sign application.
- C. Approval of the Upper Yampa Water Conservancy District Funding Contract; and authorization for the Mayor to sign.

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9. STAFF & BOARD MEMBER REPORTS (10 Minutes)

10. ADJOURNMENT

Notice: Three or more members of the Town Board may be meeting informally at the Colorado Bar or The Oak Creek Tavern following the regularly scheduled Board Meeting. Members of the public are welcomed.

Please Note: All programs, services and activities of the Town of Oak Creek are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call our office at (970) 736-2422 or TDD access through RelayColorado by dialing 7-1-1 to coordinate your needs. Please notify us of your request as soon as possible to allow us time to meet your request. **This institution is an equal opportunity provider and employer.**