

## TOWN OF OAK CREEK

**POSITION TITLE:** Temporary Laborer (Seasonal/Summer)

**DEPARTMENT:** Public Works & Parks and Recreation

**REPORTS TO:** Public Works Director      **FLSA STATUS:** Temporary Seasonal

**SUPERVISORY RESPONSIBILITIES:** None

**DATE APPROVED:** March 26, 2015

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**SUMMARY OF POSITION:** The Town's seasonal period is defined as working between April 10<sup>th</sup> to September 30<sup>th</sup>. Assist in routine general maintenance and/or upkeep of utility facilities, parks, recreation and other municipal facilities and grounds on a seasonal basis.

**JOB RESPONSIBILITIES:** Assists with maintenance and construction work involved in the management of the Town's utility facilities. Watering, fertilizing, mowing and trimming park lawns and/or weeds; weed eating. Planting, watering and maintaining flower planters. General cleanup: weeds, trash, nuisances. Painting. Minor general repairs of facilities and parks. Operation of and and/or tractor mower and/or weed eater. Other various duties as assigned.

**MINIMUM REQUIREMENTS:** Sound work ethic. Must have valid Colorado driver's license with a clean driving record; CDL preferred (training may be provided). Must be able to follow instructions. Must have awareness of safety and adhere to safety policies. Must be able to complete work assignments independently.

**WORK ENVIRONMENT:** Work is Monday through Friday, up to 40 hours per week. Possible exposure to inclement weather, e.g., heat, sun, wind, rain, dust, cold, noise, etc. Possible exposure to chemicals such as pesticides and herbicides. Some work will require working at heights. Will have regular contact with other Town employees and the general public.

**PHYSICAL REQUIREMENTS:** Occasional heavy lifting up to 75 lbs. Standing, walking, bending, stooping, crawling, lifting, reaching, climbing ladders, etc. Job is subject to pre-hire and interim drug and alcohol testing.